
A G E N D A

**Reno County Courthouse Veterans Room
206 W. 1st Avenue
Wednesday, August 23, 2023, 9:00 AM**

- 1. Call to Order**
- 2. Pledge of Allegiance to the American Flag and Prayer**
- 3. Welcome and Announcements by Commission Chair**
 - 3A Proclaim September as National Recovery Month
- 4. Public Comment on Items not on the Agenda**

Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
- 5. Determine Additions or Revisions to the Agenda**
- 6. Consent Agenda**
 - 6A Vouchers (bills or payments owed by the county or related taxing units)
 - 6B BOCC minutes for July 12th and July 26th for approval
- 7. Resolutions and Agreements**
 - 7A **Tabled from 8/9/2023:** Resolution 2023-17 designating the official county newspaper
 - 7B Planning Case #2023-04 - A resolution approving a request by Pat Banman to rezone approximately 4.7 acres of land from R-1- Rural Residential District to AG - Agricultural District. The parcel is located at the southwest corner of E. Longview Road and S. Woodberry Road at 14813 E. Longview Road
- 8. Business Items**
 - 8A Appointment/Reappointment of the Reno County Health Department Advisory Board pursuant to Resolution 2023-05
 - 8B Request for Proposals: Reno County/Hutchinson Fights Addiction Fund
 - 8C Sewer District 201 and 202 Joint Treatment Facilities Upgrade
- 9. County Administrator Report**
 - 9A Monthly Department Reports
 - 9B Financial Report
- 10. County Commission Report/Comments**
- 11. Executive Session**
 - 11A Executive Session for non-elected personnel for 30 minutes
- 12. Adjournment**



AGENDA ITEM

AGENDA ITEM #3.A

AGENDA DATE: August 23, 2023

PRESENTED BY: Seth Dewey, Substance Misuse Health Educator, and Karla Nichols,
Director of Public Health

AGENDA TOPIC:
Proclaim September as National Recovery Month

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Health Department, the lead organization of the Reno Recovery Collaborative, understands that the misuse of alcohol and illicit substances costs our country hundreds of billions of dollars every year and we also see the devastating costs on quality of life and mortality that impacts Kansas.

The Reno Recovery Collaborative, one of the local resources for recovery and resilience-based services, is building a durable network of community partners from the medical and behavior health sector, social services, law enforcement, persons with lived experience, and Oxford Houses. The Reno Recovery Collaborative partners are poised to offer and refer families the means to build resilience, offsetting the effects of ACEs and reducing the public cost of substance use disorder.

ALL OPTIONS:

1. Approve and sign the attached Proclamation.
2. Send the Proclamation back to staff for editing.
3. Deny the Proclamation.

RECOMMENDATION / REQUEST:

The Chairman of the Board of County Commissioners to assist in presenting and signing the Proclamation.

PROCLAMATION

NATIONAL RECOVERY MONTH

SEPTEMBER 2023

WHEREAS, the misuse of alcohol and illicit substances costs our country hundreds of billions of dollars every year and we also see the devastating cost on quality of life and mortality that even rural America and Kansas is not immune to; and

WHEREAS, the impacts stretch from families to the workforce, from schools to the medical community and all feel the effects; and

WHEREAS, recovery is a process of change through which people improve their health and wellness, build resilience, live self-directed lives, and strive to reach their full potential by better managing health, home, purpose, and community.

FURTHERMORE, the Reno Recovery Collaborative, is one of the local resources for recovery and resilience-based services; and

FURTHERMORE, that by building a durable network of community partners from the medical and behavioral health sector, substance use prevention and education, social services, law enforcement, persons with lived experience, and Oxford Houses, the Reno Recovery Collaborative partners are poised to offer and refer families the means to build resilience, offsetting the effects of ACEs and reducing the public cost of substance use disorder; and

FURTHERMORE, as Reno County has been leading the charge in promoting a thriving recovery community by giving support and understanding, instilling in the hearts and minds of our children that there is hope, that all can live a happy and healthy life, and that recovery is possible.

NOW, THEREFORE, BE IT PROCLAIMED by the Board of County Commissioners of Reno County, Kansas, that September, 2023, shall be known as

National Recovery Month

IN WITNESS THEREOF, we have hereunto set our hands and caused the Seal of Reno County, Kansas to be affixed this 23rd day of August, 2023.

BOARD OF RENO COUNTY COMMISSIONERS

Daniel Friesen, Chairperson

Randy Parks, Commissioner

Ron Hirst, Commissioner

Don Bogner, Commissioner

John Whitesel, Commissioner

ATTEST:

Donna Patton, Reno County Clerk



AGENDA ITEM

AGENDA ITEM #6.B

AGENDA DATE: August 23, 2023

PRESENTED BY: Cindy Martin

AGENDA TOPIC:
BOCC minutes for July 12th and July 26th for approval

ALL OPTIONS:

Approve

Make changes

Deny

RECOMMENDATION / REQUEST:

Approve and have the Chairman sign

July 12, 2023
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present. Chairman Daniel Friesen was not available.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Richard Haley from Riverside Baptist Church.

Reno County 4H Ambassadors Noah Miller and Brayden Blubaugh gave an invitation to the Reno County 4H fair. They thanked the Commission for their continued support.

Health Department Director Karla Nichols mentioned an invitation to the Board of an upcoming visit by Blue Cross and Blue Shield and Sonara Health to look at options for medically assisted treatment for substance misuse event on Monday and Tuesday with a dinner Monday evening.

There was a revision to the agenda, moving item 8A FY2024 funding for the Reno County Conservation District, community, and economic impact before 7A executive session for privileged legal matters after approval of the consent agenda.

Mr. Hirst moved, seconded by Mr. Bogner, to approve the Consent Agenda as modified, consisting of items 6A through 6D which includes the: **(6A)** Accounts Payable Ledger for claims payable on July 7th, 2023, totaling \$417,744.55; Accounts Payable Ledger for claims payable on July 14th, 2023, totaling \$1,029,992.67; **(6B)** approval for an agreement between the Kansas Department of Transportation and Reno County. This County Special Maintenance Agreement upon completion of tied projects KS 1007-02 and KS 1007-03. The anticipated completion date of tied projects KA 1007-02 and KA 1007-03. The anticipated completion date of these projects is June 6, 2023.

The Secretary will provide the County with written notice of the Transfer Date through the issuance of D.O.T. Form No. 375 "Transferring Route maintenance" fourteen (14) days in advance of the transfer; **(6C)** approval of Planning Case #2023-03 a **resolution #2023-14; A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR THE ESTABLISHMENT OF A WAREHOUSE LAND USE ON A PARCEL OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 24 SOUTH, RANGE 5 WEST OF THE 6TH P.M. IN RENO COUNTY, KANSAS** for Lawrence Street Properties, LLC (Mark & Kendra Horst) for a conditional use permit to establish a warehouse/office land use on a parcel of land located at the southwest corner of Switzer Road and South Halstead Street; **(6D)** approval to declare Public Works' 2008 Ford F650 2T truck and autocrine VIN#3FRWF65F78V688349 with 339,615 miles as of July 3, 2023, as surplus to be auctioned on Purple Wave and authorize County Administrator Randy Partington to sign the title once the truck is sold, as provided by staff. The motion was approved by a roll call vote of 4-0.

8A. Elizabeth Lutz Conservation District Manager, Andrew Lyon Kansas Department of Agriculture Executive Director of Conservation, and Chloe Gehring Cheney Lake Watershed Project Manager and USDA NRCA Representative were in the audience to answer questions from the Board. Ms. Lutz gave an in-depth presentation to the Board on services provided by the conservation district and reviewed their financial report. Ms. Lutz explained cost share with landowners.

Ms. Gehring gave explanation on benefits to the county as a whole with conservation services, the watershed funds giving examples of private monies and grants. They were doing a demo on crops Friday, July 14th at 7305 W. Morgan from 8am until approximately 10 am.

Mr. Lyon spoke about the AG impact Reno County has. He said Reno County was a model for AG across the nation and gave statistics and said he was very proud to be associated with Reno County.

Mr. Bogner stated his family has used the conservation services for generations. He spoke about the value of conservation and how their assistance with farming helped his family. He said how important it was to take care of cedar trees while they were small.

Mr. Parks read an email from Mr. Friesen who supported the farmers and agriculture stating the value of conservation services to the community and how he would put the requested \$50,000 in the budget.

Mr. Robert Wimer NRCS partner spoke about the close ties with the Conservation using them for admin support and a local voice counting on them for financial support. Their outreach was a huge help to NRCS.

County Administrator Randy Partington recommended the cash forward line item in the General Fund that would not change the fund's budget. It was changing where the money came from in the same department.

Mr. Hirst moved to put the \$50,000 back into the budget for Conservation giving them time to look at other options for next year's budget. Mr. Bogner stated a motion was not needed. Reno County Attorney Patrick Hoffman stated they were not passing the budget today but in the budget hearing so no motion would be needed today. Mr. Hirst withdrew the motion and recommended putting the funds back, the other commissioners agreed giving Mr. Partington direction to put the requested funds back for Conservation.

7A. At 10 a.m. **Mr. Parks moved** for the Board to recess to executive session for 30 minutes with the county administrator, county counselor, and emergency management director, to discuss subjects protected by attorney-client privilege, with the executive session justified by the need to discuss legal matters privately, and to resume regular session at 10:30 am. **Mr. Hirst seconded.** The motion was approved by a roll call vote of 4-0.

At 10:35 a.m. the meeting recessed for five minutes.

At 10:40 a.m. the meeting reconvened with Commissioners Parks, Hirst, Bogner, and Whitesel, County Administrator Randy Partington, County Counselor Patrick Hoffman, and Minutes Clerk Cindy Martin, present.

8B. Mr. Partington recommended to sign a Letter of Intent to exceed the RNR rate for Special Districts setting the RNR budget hearing for September 13, 2023. The Commission asked for another option for budgets which would have them all at the RNR. He stated the alternative includes removing all property taxes from the sewer districts, so their budget would automatically be under the RNR. There were proposed cuts to some of the fire districts:

Fire District #2: \$187,213 impacts the agreement with City Of Hutchinson
Fire District #3: \$25,581
Fire District #4: \$43,237
Fire District #7: \$6,980
Fire District #8: \$30,167
Fire District Joint #1: \$33,779
Fire District Joint #2: \$34,732

The City of Hutchinson Director of Finance Angela Richard, Hutchinson Interim City Manager Mary Grace Clements, and Fire District Battalion Chief Jeremy Unruh each addressed the Board. Ms. Richard explained their budgeted increase in pay and benefits to Fire District #2. Ms. Clements explained why it was important to maintain service as it would create an undo strain on Fire District #2. Chief Unruh explained the old main street station was not owned by the City of Hutchinson. It had been updated three times since 1950 and noted that they did a risk assessment which was why the new station was constructed, he said it was the busiest station.

Mr. Hirst suggested meeting with residents of H.A.B.I.T. to see what they think of the tax roll or fees. Mr. Bogner agreed they needed a townhall meeting. **Mr. Hirst moved, seconded by Mr. Whitesel,** to approve the Special District Fund notice to exceed RNR for FY24 and set a September 13th, 2023, date for the proposed budget hearing. The motion was approved by a roll call vote of 4-0.

8C. Presentation of 2022 Audit Report by AdamsBrown, LLC Melissa Romme and Manager Jami Benyshek. Ms. Benyshek reviewed the Governance Letter describing no problems or findings. Ms. Romme reviewed several pages in the audit and stated Reno County had an unmodified clean audit report with no material findings noted.

They both stated it was fabulous to work with Reno County staff. **Mr. Bogner moved, seconded by Mr. Whitesel,** to approve and sign the Management Representation Letter approving the 2022 Audit Report as presented by AdamsBrown staff. The motion was approved by a roll call vote of 4-0.

8D. Gilmore and Bell Bond Counsel Kevin Cowan reviewed the resolutions for approval. **Resolution #2023-15; A RESOLUTION AUTHORIZING THE MAKING OF CERTAIN SEWER TREATMENT IMPROVEMENTS TO SERVE SEWER DISTRICT NOS. 201 (YODER) AND 202 (H.A.B.I.T.), RENO COUNTY, KANSAS; AND AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS FOR THE PAYMENT OF A PORTION OF THE COSTS THEREOF** this is for payment of a land purchase in H.A.B.I.T. for a joint sewer project. **Resolution #2023-16; A RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF TAXABLE GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2023, OF RENO COUNTY, KANSAS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX, IF NECESSARY, FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID NOTES AS THEY BECOME DUE; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH** for \$355,000 to pay a portion of the costs of the sanitary sewer improvements. In the last commission meeting they discussed financing options for the purchase of land for the Yoder/H.A.B.I.T. sewer district project. The option chosen by the commission was to issue temporary notes with county funds that will be repaid by the sewer districts when financing for the project is in place.

County Counselor Patrick Hoffman stated if the resolutions were approved today, the documents would need to be signed and we would close on July 27th which lined up with the seller to finish the sale. **Mr. Hirst moved, seconded by Mr. Parks,** to approve both resolutions #2023-15 and #2023-16 as described by Mr. Cowan. The motion was approved by a roll call vote of 4-0.

8E. Mr. Partington recommended approval to sign the RNR Intent to Not Exceed for FY24; and set a budget hearing date of August 9th, 2023. He explained that at the last commission meeting, it was determined the Board wanted to budget at or below the RNR (Revenue Neutral Rate). The commission made multi-million-dollar cuts to come in at the RNR. Since the commission was not exceeding the RNR, the timeline of budget hearings and adoption moves up to the month of August.

He said there would be no changes to the budget just switch items in funds. **Mr. Whitesel moved, seconded by Mr. Bogner,** to approve the RNR intent to not exceed for FY24 as discussed. The motion was approved by a roll call vote of 4-0.

9A. County Administrator Randy Partington asked if there were any questions on the monthly department reports from the Board.

10. Mr. Hirst spoke about getting a commissioner involved with upcoming energy rates. He reminded the public about the Pretty Prairie Rodeo and 4-H Fair. He talked about a 30-30 (personal property rights taking 30 percent land and 30 percent water rights by the federal government) and Trail programs (old cattle trails) and an email asking where Reno County's role was especially with the 30-30. Mr. Bogner commented that the government was trying to take individuals land, and that's a very hot topic. Mr. Hoffman stated in his legal opinion the commission did not need a resolution for separation of power from federal and county but could make a proclamation "we feel this way" making it a policy issue.

Mr. Whitesel toured a solar facility that was well run and clean. After the tour he did not see any problem with solar energy.

Mr. Parks spoke with Fire Chief Beer regarding the changed policy for 4th of July fireworks. The Chief stated they freed up resources and had only small incidents. Mr. Parks thought the change was better for everyone.

Mr. Hirst mentioned to the Board not to meet individually with wind or solar companies. Mr. Hoffman said there should be no direct contact with these individuals and that they should be referred to the Planning and Zoning Commission.

At 11:40 a.m. Mr. Parks adjourned the meeting until Wednesday, July 26th, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

July 26, 2023
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held an agenda session with Chairman Daniel Friesen, Commissioner Ron Hirst, Commissioner Randy Parks, Commissioner Don Bogner, and Commissioner John Whitesel, County Counselor Patrick Hoffman, County Administrator Randy Partington, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Ron Deviney Faith Chapel Church.

Health Department Director Karla Nichols presented a plaque to Pam Adrian in recognition of her 25 years of service. She invited everyone to come celebrate her retirement next Thursday, August 3rd, 2023, between 1:30 p.m. and 3:30 p.m. at the Veteran's Room in the Courthouse.

Jim Preston, 3214 N. Halstead Street, urged the Board to restore the \$100,000 funding to TECH that had been cut from their budget request. He explained the importance of the funds for services to the disabled. Mr. Hirst felt the cut was too drastic and would like to readdress the cut amount. Mr. Partington stated if they wanted to change the amount it would have to be covered by the General Fund.

Mr. Whitesel requested to pull and discuss consent item 6I for the Community Corrections Juvenile Policy updates. Community Corrections Director Randy Regehr explained that the expungement and diversion policy was set by the Justice Information, Kansas Highway Patrol, KBI and FBI and is not negotiable. Mr. Regehr said he has no control over it for a position with community corrections people. They would change wording from page to notify under policy 6.22 3A4 "The Director, or designee, or a supervisor will notify people in the building to go to the shelter area" he stated this would give them more options. He described the process of entering dwellings (homes) with reasonable suspicion versus routine visits where clients were reported to be living. There were several changes made to different policies.

Mr. Whitesel moved, seconded by Mr. Hirst, to approve the Consent Agenda as modified, consisting of items 6A through 6L which includes the: **(6A)** Accounts Payable Ledger for claims payable on July 21st, 2023, totaling \$1,056,557.03; Accounts Payable Ledger for claims payable on July 28th, 2023, totaling \$861,822.26; **(6B)** approval of BOCC minutes for June 13th and June 27th, and June 27th, 2023 Study Session final drafts **(6C)** approval of appointment of Daniel King as Assistant Fire Chief of Reno County Fire District 8; **(6D)** approval of Kansas Department of Transportation Agreement No. 444-23. This agreement is between the Secretary of Transportation, Kansas Department of Transportation (KDOT) (the "Secretary") and Reno County, Kansas ("County"), collectively, the "Parties." This Agreement is for the replacement of Bridge No. 000780775005600 located on N. Victory Road, 0.5 mile east and 2.0 miles south of Buhler, Kansas, over the Little Arkansas River in Reno County, Kansas; **(6E)** approve Community corrections FY23 Year-end Adult Grant Budget Adjustments; **(6F)** approve FY24 Adult and Juvenile Carryover Reimbursement Budgets; **(6G)** approve Community Corrections Adult and Juvenile FY23 Year-End reports; **(6H)** approve Community Corrections and Intake and Assessment FY23 Year-End Juvenile Budget Adjustments;

(6I) approve Community Corrections Juvenile Policy updates; (6J) approve purchasing a small truck for the Maintenance Department for an amount not to exceed \$28,000 to replace a 1997 Ford E350 van with 100,290 miles; (6K) approve obtaining quotes and purchasing a 2023 or 2024 Ford F150 Responder for Emergency Management not to exceed \$48,000 to replace a 2008 Chevrolet Silverado with 91,744 miles; (6L) approve obtaining quotes and purchasing a 2023 or 2024 Ford F150 Responder not to exceed \$48,000 for the Sheriff's Department to replace a 2019 Responder with 109,943 miles; with amending item 6I's policy 6.22-3A4 changing page to notify and bring back next meeting, the rest of the items were as presented by staff . The motion was approved by a roll call vote of 5-0.

7B. **Mr. Hirst moved, seconded by Mr. Parks,** to approve moving forward with the Federal Workforce Development Grant as Health Department Director Karla Nichols stated the funds would be used for skills and education. She said funds will decrease traveling expenses for staff to attend the Governor's Public Health Conference. The motion was approved by a roll call vote of 5-0.

7C. Mr. Partington stated in April RFQ's were sent out to the local newspapers requesting rates for legals and notices. Three papers responded with rates: The Hutchinson News was \$18.00 per column inch no circulation numbers given, Rural Messenger based in Haven, Kansas was \$8.50 per column inch circulation 10,300, and Ninnescah Valley based in Pretty Prairie was \$3.70 per column inch circulation 360 people. Any changes would be effective September 1st, 2023. Rural Messenger address is in another county however they are changing to Hutchinson via approval of a United States Postal Service permit.

Michael Glenn with The Hutchinson Tribune stated the cost to the public was \$.40 at a news stand for the Pretty Prairie/Ninnescah Valley paper but he was not aware of delivery, The Hutch News is \$2.00 daily and \$4.50 on Sunday and a \$30.00 subscription fee, and Rural Messenger was free.

County Counselor Patrick Hoffman explained the statute requirements for a paper to publish legals, and all three papers qualified once the Rural Messenger's permit with the post office is approved. He said the RFQ's were for cost and circulation numbers.

Mr. Whitesel stated Representative Seiwert is working on getting rid of the requirement to publish in local newspapers and has hit some roadblocks in the House. Mr. Whitesel suggested legal notices could be put on our website.

Anita Stuckey owner (one of three owners) of Rural Messenger spoke about online presence and paper delivery. She would speak with other partners to see if they would reduce cost to match the Ninnescah per column inch from \$8.50 to \$3.70 and get back to us.

Mr. Hirst spoke about using a local paper, The Ninnescah Valley News with the lowest cost per column and the Reno County Website.

Mr. Bogner asked if Ms. Stuckey was the owner and he stated cheapest may not be the best and we should see if Rural Messenger would match the Ninnescah \$3.70 cost.

Mr. Parks liked the online edition option, not going to reach everyone 100 percent, use local papers, and was leaning toward Rural Messenger since circulation is important.

Mr. Friesen moved, seconded by Mr. Bogner, to authorize a change in our official newspaper to Rural Messenger matching the low bid of \$3.70 per column inch. Direct staff for future publication notices to place on our website and provide a press release to prove to the state it is a more efficient way to do business. The motion was approved by a roll call vote of 4-1 with Mr. Hirst opposed.

Mr. Friesen moved, seconded by Mr. Whitesel, if the low bid rate of \$3.70 is not accepted by Rural Messenger than the award would go to Ninnescah Valley News in Pretty Prairie. The motion was approved by a consensus vote of 5-0. Mr. Hoffman stated a resolution would be forthcoming naming the official paper of choice.

7A. Sheriff Darrian Campbell discussed the new shooting range and how they are at a point in the project to move forward with Phase I. He stated a goal from the City/County joint meeting was not to duplicate resources and at this time the city has yet to give an answer to the Sheriff. He said they are currently sharing the Department of Corrections range and is searching for answers to funding of the project. He's looking at whether to use the radio grant money or if money could be freed up from jail costs. One of his employees made a spreadsheet to discuss the jail cost issues. He suggested coming together to discuss it on August 14th having at least one commissioner attending. The Sheriff has been speaking with the County Administrator regarding Senate Bill 28 for mental health patients in the jail system. The state would pay \$100 a day, retro funds back to July 1, 2022, the first invoice to the state would be approximately \$100,000, then they would bill on a quarterly basis. He talked about dockets concerning long term inmates in the jail and the extra cost for prolonging court appearances. Mr. Friesen wanted to clarify the radio purchases. Mr. Partington stated radio purchases are budgeted in the General Fund and next year if the Sheriff gets Congressional spending, that money is sitting in the Capital line item in the Sheriff's budget, and it could go toward the shooting range improvements.

Mr. Partington stated Phase I was \$600,000. Funds will come from Capital Reserve which currently has \$4 million and that would leave a cushion of \$2 million that was unencumbered.

Mr. Hirst suggested looking at adding Emergency Management Department to the facility.

Mr. Parks moved, seconded by Mr. Bogner, to approve moving forward with Phase I using the Capital Funds for the project as presented. The motion is approved by a roll call vote of 5-0.

Mr. Partington questioned the Board if they wanted to proceed with researching financing for Phase II at this time or wait to discuss it when Phase I was complete. He stated Phase II could be a \$1.1 to \$1.5 million dollar project. Mr. Whitesel suggested waiting to see the outcome of saving money at the jail and possibly using those funds. Mr. Parks questioned a timeline for completion of Phase I and have administrator start looking at financing.

Sheriff Campbell stated he was not sure when Hutton would start construction on the facility maybe in two to three months. Mr. Hirst mentioned looking now for financing Phase II. Mr. Friesen stated they may want to keep the fire under the jail cost issue and look for Phase II financing.

7E. Public Works Director Don Brittain explained the petition. He requested approval for **resolution #2023-18; A RESOLUTION PERTAINING TO THE PROPOSED VACATION OF A PORTION OF WEST 95TH AVENUE IN RENO COUNTY, KANSAS.** John M. Harrison on Riverton Road and K14/96 viewing dates and times along with public hearing dates and times. He said the state eradicated the road and this vacation would make it legal to vacate the road. The owner owns both sides of the road because of the new highway. Mr. Hoffman stated the statute says the viewing needs three county residents. The viewers are going to be Randy Parks, Randy Partington, and Don Brittain on September 5th, 2023, at 8:30 a.m. on site meeting at Riverton Road and 95th Avenue. Mr. Hoffman recommended the public hearing as September 13th, 2023, at 9:00 a.m. **Mr. Friesen moved, seconded by Mr. Hirst,** to approve the resolution 2023-18 with times and dates as presented by Mr. Brittain. The motion was approved by a roll call vote of 5-0.

7D. Mr. Partington recommended approval to purchase required first floor Hon furniture for \$48,615.33 through a State of Kansas contract ordered from Midwest Single Source and authorize the county administrator to complete the order. This furniture is for Human Resources, County Administrator, and some areas of the main floor for IT. He said later this year, there will be another recommendation for furniture with Midwest Single Source to equip the departments/agencies on floors 3-5. **Mr. Hirst moved, seconded by Mr. Bogner,** to approve the purchase of Hon furniture for the first floor estimated at \$48,615.33 from the state contract authorizing a signature of the county administrator on the contract. The motion was approved by a roll call vote of 4-1 with Mr. Whitesel abstaining.

8A. County Administrator Randy Partington asked if there were any questions on monthly department reports. Mr. Whitesel questioned visits to other states and chamber lunches. Mr. Partington said both items had been sponsored by grants at no cost to county taxpayers. He spoke about a published article during COVID stating NPI (hand washing, masks, gloves, distancing, etc.) contributed to a lower number or not at all of RSV or flu cases. It was written by one of the Health Department personnel, and he believed it had no research to back up the information.

Health Department Director Karla Nichols explained that Epidemiologist Megan Pierce and a data specialist worked with the state compiling data that had been recognized by the State of Kansas and should be an honor for Reno County to be published. Conclusion of the article was that non-pharm intervention did play a part in reducing severity and duration when the NPI was enforced disease (flu and RSV) rates went down.

8B. Mr. Partington stated financials were doing well with revenues and expenses. He asked the Commission about scheduling study sessions on the fifth Wednesday or end of agenda meetings. He said they needed a study session on space needs for some departments. Cargill wanted to put a well on property located on the northeast corner of the jail that could limit any expansion in the future. Mr. Friesen asked if the Cargill water well monitor could be put in the permanent easement/right-of-way or locate another place for it. Mr. Partington suggested the best option would be if the state would sell a small portion of their land on the south end of their property.

Commissioner comments:

Mr. Hirst thanked everyone who participated and supported the 4H-Fair. Congratulations on the Buhler FFA students for their livestock certifications. He would like to see a small cut of \$10,000 to TECH instead of the \$100,000 cut and asked the Board to think about it.

Mr. Friesen was trying to understand the TECH funding asking how the county started paying toward a non-profit organization. He questioned if this was per statute. Mr. Hoffman replied the statute stated, "may fund giving authorization by statute to fund on a local level".

Mr. Parks stated that if the cut was rescinded it would have to be covered from other funds. We need to continue working on a policy for reducing outside agencies funding and working toward donations from the county instead of funding.

Mr. Whitesel asked if it is right to take by force funding from taxpayers and give to outside agencies or for them to go out and raise their own funds. He said time to stop funding outside agencies and they can raise the funds to support themselves. Mr. Friesen said we need a robust study session to determine a policy in early fall starting the framework for a policy on outside agency funding. Mr. Partington stated the TECH Director invited the Board to tour their facility. Mr. Whitesel spoke about sending unclaimed property to the state or not and said he received a check from the state for unclaimed property. County 4H-fair was really neat attending, and State Fair is coming soon. He wanted to thank the Fox Theater for showing a great movie, Sound of Freedom for \$5.00 this weekend.

Mr. Parks spoke about people still paying delinquency on property taxes that were sold and paying those taxes for years. He said you could get ahold of the Appraiser to fix the problem. He visited with Mr. Partington about a possible purchase on a building for Emergency Management. KWORK/KCAMP insurance would like to cover the county's insurance needs. Fee Agency handles our insurance currently. He thought the pool insurance would be good to look at possibly saving the county money, he would like to have a further discussion on the topic.

Mr. Bogner talked about a meeting with people where he stated RNR taxes shouldn't go up, one lady responded taxes always go up Don. He explained the taxes by Reno County are not going up however some other entities will be taxing residents under the name of Reno County.

At 11:10 a.m. the meeting recessed for ten minutes.

At 11:20 a.m. the meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Patrick Hoffman, and Minutes Clerk Cindy Martin, present.

Mr. Friesen moved, seconded by Mr. Hirst, to recess into executive session for 30 minutes until 11:50 a.m., with the county administrator, county counselor, Health Department Administrator Karla Nichols, and Health Officer Karen Hammersmith joining the governing body in the executive session, the justification for the executive session is discussion of job performance of non-elected personnel and the subject matter personnel matters of nonelected personnel. The motion was approved by a majority vote of 5-0.

Mr. Friesen moved, seconded by Mr. Whitesel, to extend the executive session for another 5 minutes until 11:55 a.m. The motion was approved by a majority vote of 5-0.

Mr. Friesen moved, seconded by Mr. Parks, to recess into executive session for 20 minutes until 12:15 p.m., with the county administrator, county counselor, and District Attorney Thomas Stanton joining the governing body in the executive session, the justification for the executive session is discussion of job performance of non-elected personnel and the subject matter personnel matters of nonelected personnel. The motion was approved by a majority vote of 5-0.

Mr. Friesen moved, seconded by Mr. Whitesel, to extend the executive session for another 5 minutes until 12:20 p.m. The motion was approved by a majority vote of 5-0.

At 12:20 p.m. Mr. Friesen adjourned the meeting until Wednesday, August 9th, 2023, at 9:00 a.m.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date



AGENDA ITEM

AGENDA ITEM #7.A

AGENDA DATE: August 23, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Tabled from 8/9/2023: Resolution 2023-17 designating the official county newspaper

SUMMARY & BACKGROUND OF TOPIC:

On April 25, 2023, the county commission directed administration to send out a Request for Proposals (RFP) to newspapers in Reno County for consideration to be the county's official newspaper. Kansas Statute Annotated (KSA) 64-101 specifies the requirements to be designated as the official county newspaper. According to legal counsel, there are three (3) newspapers in Reno County that meet the requirements, including the following papers.

- Ninnescah Valley News (based in Pretty Prairie)
- Rural Messenger (based in Haven)
- The Hutchinson News (based in Hutchinson)

Staff reviewed the proposals and converted the amounts stated into comparable numbers. Ninnescah Valley News proposal was the cheapest at \$3.70 per column inch but only has a circulation of 360 of which 64% are in Reno County. The Rural Messenger's original proposal would cost \$8.50 per column inch and they have a circulation of 10,300. This publication is printed in Hutchinson and will soon mail out of Hutchinson, though in the past they mailed out of Wichita. The Hutchinson News proposal would cost \$18.70 per column inch (they quoted a price per line which staff converted). The Hutchinson News did not provide circulation numbers but is printed and mailed out of Hutchinson.

Based on the information provided, all three newspapers met the eligibility requirements to be the county's official newspaper. There is no requirement to select the least expensive or the greatest circulation, and the commissioners may take all factors into account when deciding which newspaper to select.

During the July 26th meeting, the Commission asked The Rural Messenger if they would match the \$3.70 per column inch rate. The Rural Messenger advised county staff they would match the \$3.70 per column inch rate.

During the August 9th meeting, the Commission discussed the wait on Rural Messenger for their postage change and whether the Ninnescah Valley News should become the official county newspaper. Attached is a Resolution naming the Ninnescah Valley News as the official county newspaper. Resolutions for the other two newspapers will be made available if the commission chooses one of those options.

ALL OPTIONS:

Adopt the Resolution naming the Ninnescah Valley News as the official county newspaper.

Adopt a Resolution naming the Rural Messenger as the official county newspaper.

Decline adopting the Resolution and the Hutchinson News will remain as the official county newspaper.



RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2926
Fax: (620) 694-2928

August 17, 2023

Reno County Commissioners

Re: Official Newspaper RFQ

Dear Commissioners:

I thought it might be useful to organize the relevant information regarding the 3 official newspaper options. All meet the statutory criteria except one currently being mailed as marketing material and not as a periodical. Here are the details:

Hutch News:

- Current official newspaper unless a change is made
- Did not submit subscribers
- Offered \$18.70 per column inch which is lower than current rate

The Rural Messenger

- Currently using a USPS Marketing Mail Permit, applied for U.S. Postal periodical certification on May 17, 2023 but has not received approval as of 8-17-2023
- Offered \$8.50 per column inch initially and orally offered to reduce price to \$3.70 per column inch
- Currently 'print's 10,300 per week

The Ninnescah Valley News

- Editor reports they were the official newspaper in the past (25 years ago give or take)
- Has U.S. Postal periodical certification (I have asked them to bring a copy Wednesday)
- Offered \$3.70 per column inch
- Paid circulation of 360

Sincerely,

Patrick G. Hoffman
County Counselor

RESOLUTION 2023-17

A RESOLUTION DESIGNATING THE NINNESCAH VALLEY NEWS AS THE OFFICIAL COUNTY NEWSPAPER

WHEREAS, K.S.A. 64-101 requires the board of county commissioners of each county to designate by resolution a newspaper to be the official county newspaper; and

WHEREAS, the Board of County Commissioners of Reno County has determined that *The Ninnescah Valley News* satisfies the statutory requirements found at K.S.A. 64-101(b)(1) through (4) for designation as the official county newspaper for Reno County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that *The Ninnescah Valley News* is hereby designated as the official county newspaper for Reno County, Kansas.

BE IT FURTHER RESOLVED that this Resolution supersedes any prior Resolution on the same subject and shall be effective on _____.

ADOPTED in regular session this 23rd day of August 2023.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Daniel Friesen, Chairperson

Randy Parks, Member

Ron Hirst, Member

Don Bogner, Member

ATTEST:

Donna Patton, County Clerk

John Whitesel, Member



AGENDA ITEM

AGENDA ITEM #7.B

AGENDA DATE: August 23, 2023

PRESENTED BY: Mark Vonachen - County Planner II

AGENDA TOPIC:

Planning Case #2023-04 - A resolution approving a request by Pat Banman to rezone approximately 4.7 acres of land from R-1- Rural Residential District to AG - Agricultural District. The parcel is located at the southwest corner of E. Longview Road and S. Woodberry Road at 14813 E. Longview Road.

SUMMARY & BACKGROUND OF TOPIC:

The Planning Commission recommended approval of this request by a 6-0 vote on July 20, 2023.

The County Commissioners approved of this request by a 5-0 vote on August 9, 2023.

This resolution journalizes the County Commissioners' decision.

The County Counselor has reviewed and approved of this resolution.

ALL OPTIONS:

The County Commissioners may:

Approve of the Resolution as submitted.

Deny the Resolution.

Return to staff the Resolution with requested changes,

RECOMMENDATION / REQUEST:

Approve of the Resolution as submitted.

POLICY / FISCAL IMPACT:

None

RESOLUTION 2023-

A RESOLUTION APPROVING A ZONING AMENDMENT REQUEST FROM R-1 RURAL RESIDENTIAL DISTRICT TO AG – AGRICULTURAL DISTRICT FOR THE PURPOSE OF CREATING A 40-ACRE PARCEL OF LAND ZONED AG IN THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 24 SOUTH, RANGE 4 WEST OF THE 6TH P.M. IN RENO COUNTY, KANSAS

WHEREAS, Pat Banman applied for a Zoning Amendment to create on 40-acre parcel of land zoned AG upon a defined parcel of land more particularly described as follows:

A tract located in the NE ¼ of Section 24, T24S, R4W of the 6th PM., in Reno County, Kansas as more fully described on that trustee's deed filed in Book 696 on page 450 of the Office of Reno County Register of Deeds on May 31, 2023, which is incorporated herein by reference as if more fully set out.

WHEREAS, said parcel is currently zoned R-1 – Rural Residential District for residential use in accordance with the Reno County Zoning Regulations; and the adjacent parcel is less than the minimum parcel size of 40 acres for a parcel zoned AG – Agricultural District; and the owner petitioned to add said parcel to this adjacent parcel to create one 40-acre parcel; and

WHEREAS, the Reno County Planning Commission conducted a public hearing on the Application on July 20, 2023, following satisfaction of all notice requirements for such hearing as required by K.S.A. 12-757; and

WHEREAS, at the public hearing all interested parties in attendance were provided an opportunity to be heard; and the Reno County Planner presented a written report for the Zoning Amendment dated July 13, 2023 which report, included a discussion and application under the heading “FACTORS”, to be considered when applying land use decisions pursuant to Golden v. City of Overland Park, 224 Kan. 591; and a staff recommendation in support of the Application; and

WHEREAS, the Reno County Planning Commission adopted and recommended approval of the Zoning Amendment based upon the Reno County Planner's analysis of the "FACTORS" to be considered pursuant to Golden and other factors as outlined in the Reno County Zoning Regulations numbered one through ten inclusive; and

WHEREAS, on August 9, 2023, the Reno County Commission at its regular public meeting received a Summary Report dated July 25, 2023, of the proceedings before the Reno County Planning Commission and the Planning Commission's recommendation of approval of the Zoning Amendment; and

WHEREAS, upon conclusion of the Board's deliberations, Commissioner Whitesel moved to approve the Planning Commission's recommendation for approval of the Zoning Amendment. In support of his motion, Commissioner Whitesel cited "FACTORS" numbered one through ten inclusive found in the analysis presented within the Reno County Planner's Summary Report. Commissioner Parks seconded the motion. The motion was approved by unanimous vote.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the above and foregoing findings are adopted as the decision of this Board. The aforesaid Zoning Amendment requested by Pat Banman is approved.

BE IT FURTHER RESOLVED that this resolution be effective from and after its publication in the official county newspaper.

APPROVED AND ADOPTED in regular session this 23rd day of August 2023.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Daniel P. Friesen, Chairman

Ron Hirst, Member

Randy Parks, Member

Don Bogner, Member

John Whitesel, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

AGENDA ITEM #8.A

AGENDA DATE: August 23, 2023

PRESENTED BY: Karla Nichols, Director of Public Health

AGENDA TOPIC:

Appointment/Reappointment of the Reno County Health Department Advisory Board pursuant to Resolution 2023-05

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Health Department Advisory Board is not a statutory requirement. The Board was created at the discretion of the Board of County Commissioners in consultation with, and likely at the request, of the Director of the Health Department in 1982. In addition, there are certain grants awarded to the Health Department which contractually require a Health Department Advisory Board for purposes set out in the grant documents.

The Reno County Health Advisory Board should include a consumer of public health services, representatives of the urban and rural areas of Reno County, from the Medical, Education, and Department of Children and Families.

The Reno County Health Department Advisory Board shall advise the Director of the Reno County Health Department on health issues, evaluate the department's progress, and serve as a liaison between the department and the community.

Attached is a copy of a summary spreadsheet of applicants for the advisory board with columns showing the recommendations from both the health director and Chairman Friesen. Chairman Friesen recommends nine (9) of the members. The commission based on the attached Resolution must appoint at least ten (10) members to the board.

ALL OPTIONS:

1. Approve the new appointment and reappointments.
2. Select a different group of individuals to receive appointment and possibly reappointment.
3. Table item to a future commission meeting.

POLICY / FISCAL IMPACT:

None

RESOLUTION 2023-05

A RESOLUTION ESTABLISHING RENO COUNTY

HEALTH DEPARTMENT ADVISORY BOARD

WHEREAS, the Board of County Commissioners of Reno County, Kansas, has previously approved both a Reno County Health Department Advisory Board Guidelines and a Resolution 2019-11 Establishing the Reno County Health Department Food Policy Advisory Board; and

WHEREAS, to improve efficiency and avoid confusion the Board of County Commissioners of Reno County has resolved to consolidate the Food Policy Advisory Board into the Health Department Advisory Board; and

WHEREAS, the Board of County Commissioners of Reno County has also resolved to revise the Health Department Advisor Board Guidelines with input from County staff; and

WHEREAS, the Board of County Commissioners of Reno County, Kansas, believes that essential to achieving public health goals;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that:

1. The Reno County Health Department Advisory Board shall hereon act as the Reno County Health Department Food Policy Advisory Board and is granted all authority and responsibilities previously granted to that Board.
2. Any program in Reno County which previously referred to or interacted with the Food Policy Advisory Board shall now refer to or interact with the Health Department Advisory Board in the same manner.

3. The Advisory Board shall advise the Director, of the Reno County Health Department, on health issues, evaluate the department's progress, and serve as a liaison between the department and the community.
4. It is the responsibility of the Advisory Board to provide advice and recommendations on proposals presented by the Director of the Health Department, shall evaluate programs, services, adequacy of facilities, and staffing when requested by the Director of the Health Department, and shall provide advice, counsel, and recommendations regarding public health needs.
5. Term In Office - The full term in office will be three (3) years. Reappointment may be made for a second consecutive full term.
6. Number and Composition of the Board - The Reno County Health Department Advisory Board should include a consumer of public health services, a representative from the Medical community, a Childcare provider, an Environmental Health contractor, a resident using a private wastewater system, and other members from the community to represent the top health concerns in the County. The Board should have similar representation from the clinical versus population health aspects of the health department. The Board will consist of at least 10 appointed members.
7. Meetings
 - i. The Advisory Board shall meet once a month. Meetings may be planned on a more frequent basis when recommended by the Health Department Director or the Advisory Board Chairman. Notice of each meeting shall be given in writing to all members at least five (5) days prior to the meeting date, including starting time, place and agenda for

the next meeting. Board members are expected to attend all regularly scheduled meetings. Members are to notify the Director of the Health Department or the Chairman of the Advisory Board if unable to attend. A majority of appointed members shall be considered a quorum. Reno County Health Department shall provide secretarial services including written minutes and attendance at meetings for the Advisory Board.

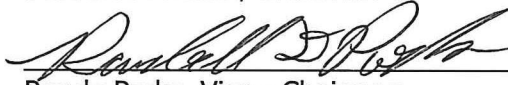
8. Vacancies - Vacancies occurring on the Board shall be filled by nomination of the Advisory Board with appointment by the Board of County Commissioners.
9. Election of Officers - Officers of the Advisory Board shall be the Chairman and Vice-Chairman. Terms of office shall be for one year. Members may hold office for two consecutive terms. The Board shall elect officers for the next year at the December meeting. A vacancy in office may be filled by the Board for the entire unexpired portion of the term. The Chairman of the Advisory Board shall preside at all meetings and shall make reports to the members as needed. The Chairman will work closely with the Director of the Health Department. In the absence or disability of the Chairman, the Vice-Chairman shall exercise all the Chairman's responsibilities.
10. Amendments to the Advisory Board Guidelines - Amendments to these guidelines may be recommended to the Board of County Commissioners by and affirmative vote of six (6) members of the Advisory Board provided each proposed amendment has been submitted to the members of the Advisory Board in writing at least seven (7) days prior to meeting at which action is to be taken. Amendments to these guidelines are subject to adoption by the Board of County Commissioners.

BE IT FURTHER RESOLVED that this Resolution shall be effective from and after its adoption.

ADOPTED in regular session this 28th day of Feb, 2023.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Daniel P. Friesen, Chairman



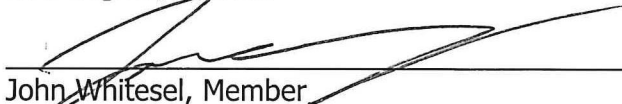
Randy Parks, Vice - Chairman



Ron Hirst, Member



Don Bogner, Member



John Whitesel, Member

ATTEST:



Donna Patton, Reno County Clerk

Public Health Advisory Board applications received for consideration by BOCC

Name	Address	Home Phone	Cell-Phone	Email	Occupation	Experience	Years of Service	Board Applied For	Source of Application	Term	Reappointment	Director Recommendation	Chair Recommendation
Carol L. Moore	9820 Golf Green Court	620-669-7111	620-669-7111	moorecl412@gmail.com	Baker University, Associate Dean Graduate Nursing Program	Part of nursing education and practice; PhD in Adult Education from KSU; and MN (APRN) from WSU; PT lobbyist for Ks State Nurses Assn; and candidate for House of Representatives in 2012		Health Dept Advisory Board	Website	3 yr		x	x
Roxie Clark	7204 Hickory Way	620-474-4030	620-474-4030	clarkr@prairiestarhealth.org	PrairieStar Health Center	Chief clinical officer at PrairieStar		Health Dept Advisory Board	Website	2 yr			x
Olivia Kite	3102 Northwestern Ave	620-960-8831	620-960-8831	kite.olivia@usd308.com	USD 308	RN for 12 years, current director of nursing at Hutch Public schools; involved in public health in reno county; currently serves on board	12+	Health Dept Advisory Board	Website	3 yr	X	x	x
TJ Hoskinson	11115 E. 82nd Ave; Buhler 67522	620-727-7201	620-727-7201	tjhoskinson@gmail.com	retired	Pediatric Nurse Practitioner retired from Hutch Clinic; and recently retired as Pediatric Nurse Practitioner for RCHD	27	Health Dept Advisory Board	Website	2 yr		x	abstain - conflict of interest
Aubrey Nuss	28 Melissa Ln, Sterling, KS 67579	620-669-7078	620-669-7078	nussas@hutchregional.com	Hutch Regional Medical Ctr	HRMC's Assistant CNO, director of ER, cardiovascular services and nursing supervision. Involved in community health improvement plan		Health Dept Advisory Board	Website	2 yr	X	x	x
Quintin Moore	5810 N. Lorraine	620-662-0645	620-314-9767	quintin@fathershouse.net	The Fathers House & HRMC	Work in faith community; serves as co-leader of local community of churches; operated a child care facility for last 27 years	36	Health Dept Advisory Board	Website	1 yr	X	x	x
Marsha McConnell	3616 E. 43rd Ave	620-694-9146	620-694-9146	marshamcconnell@plaza-astle.com	Realtor and RN	Realtor for past 23 yrs; RN for 19 years; as a realtor - dealt with water wells and waste water systems; as an RN - extensive knowledge in biology and microbiology	42	Health Dept Advisory Board	Website	1 yr		x	x
Ron Vincent	901 E. 95th	620-664-8004	620-664-8004	carlvincentvc@yahoo.com	Carl Vincent Service	wastewater and water well business/business owner; Founding member of Ks Small Flow Assoc; State distributor of several wastewater product manufactories	45	Health Dept Advisory Board	Website	1 yr			x
Misty Cavanaugh	20517 S. Obee, Pretty Prairie, KS 67570	620-200-1093	620-200-1093	misty.cavanaugh@dillonstores.com	Dillons	Current chair of Reno Co Food Advisory Board		Health Dept Advisory Board	Website	3 yr		x	x
Robert Cody Borrowman	6200 N Plum	620-200-0609	620-200-0609	plumbingsolutionsandservice@gmail.com	Plumbing Solutions and Service	Owner of Plumbing Solutions & Service; certified septic installation company for several years		Health Dept Advisory Board	Website	1 yr			
Cole Leister	420 S Main, Hutchinson	620-662-0009	785-577-5682	info@hutchseptic.com	Hutchinson Septic Service & Salina Septic Service	Wastewater contractor in Reno County; and licensed in several counties across central Kansas; President-elect of Ks Small Flows Assn	7	Health Dept Advisory Board	Website	1 yr		x	
Mark Mains	8415 N. State Rd 6, Sterling, Ks 67579	620-921-1034	620-921-1034	mmains@wesleytowers.com	Wesley Towers, Inc. Senior care and housing	Would like to complete his 2nd term on this board; has worked in the field of senior care and housing; while address is "Sterling, KS", lives in Reno County	33	Health Dept Advisory Board	Website	3 yr	X	x	x
Robert Hickman	806 Loch Lommond	620-200-1124	620-200-1124	bob.hickman@cox.net	Ag Services	Former Health Dept Environmental Health Supervisor and Public Health Emergency Mgr; provided training and rant mgmt, involved with other Health related businesses and training capacities in Reno County		Health Dept Advisory Board	Website	2 yr	X	x	



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Mayor, City of The Highlands. Term expires November 2023, eligible for reelection

Name: Carol L. Moore

Residence Address: 9820 Golf Green Court

City: Hutchinson

State: KS

Zip: 67502

Home Phone: (620) 669-7111

Cell-Phone: (620) 669-7111

Email: MOORECL412@gmail.com

Current or Previous Employment (Name of Business & Industry)

Baker University, Associate Dean Graduate Nursing Program

Availability during Business Hours

Radio button (checked)

Yes

Radio button

No

Preferred method of Contact

Radio button

Phone

Radio button (checked)

E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I believe that I have the experience and education to support our health department and be a liaison to the community. My professional career has been in nursing education and practice having obtained a PhD in Adult Education and a Master of Nursing, practicing as an APRN. I was a parttime lobbyist for the Kansas State Nurses Association and a candidate for the House of Representatives in 2012. I am increasingly concerned with the efforts to disregard health practices based on scientific evidence.

Carol Moore

Signature of Applicant

02 / 25 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Reno County Advisory Committee

Name: Roxie Clark

Residence Address: 7204 Hickory Way

City: Hutchinson

State: KS

Zip: 67502

Home Phone: 6204744030

Cell-Phone: 6204744030

Email: clarkr@praiestarhealth.org

Current or Previous Employment (Name of Business & Industry)

PrairieStar Health Center

Availability during Business Hours

Radio button (checked)

Yes

Radio button

No

Preferred method of Contact

Radio button

Phone

Radio button (checked)

E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

In my role as the chief clinical officer at PrairieStar Health Center there is a need for continued connections between our entities so that we can work together to assist residents in Reno County.

Roxie Clark

Signature of Applicant

03 / 03 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Reno County Health Department Advisory Board

Name: Olivia Kite

Residence Address: 3102 Northwestern Ave

City: Hutchinson

State: KS

Zip: 67502

Home Phone: 6209608831

Cell-Phone: 6209608831

Email: kite.olivia@usd308.com

Current or Previous Employment (Name of Business & Industry)

USD 308 - Hutchinson Public Schools

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

- Registered nurse x12 years
- Current Director of Nursing for Hutchinson Public Schools
- Involved in public health in Reno County
- Currently serving on this board as president.

Olivia Kite

03 / 03 / 2023

Signature of Applicant

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: TJ Hoskinson

Residence Address: 11115 East 82nd Avenue

City: Buhler

State: KS

Zip: 67522

Home Phone: 620-727-7201

Cell-Phone: 620-727-7201

Email: tjhoskinson@gmail.com

Current or Previous Employment (Name of Business & Industry) Reno County Health Department

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [X] Phone [] E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am a Pediatric Nurse Practitioner retired after 21 years from the Hutchinson Clinic Pediatric Department and recently retired after 6 years as a Pediatric Nurse Practitioner from the Reno County Health Department. I have resided and raised my family in Reno County for 36 years just east of Buhler. I have the professional and personal knowledge base to work with the community to educate and encourage quality health care for children and young adults and families. Navigating the complex health care system is complicated and often confusing to many families with children, elderly, and general adults. I would like the opportunity to assist and educate the population of Reno County in that complex system of health care and general health of all residents in the area of their lives.

TJ Hoskinson

Signature of Applicant

03 / 04 / 2023

Date



APPLICATION FOR APPOINTMENT TO ~~RENO COUNTY PUBLIC TRANSPORTATION COMMISSION~~ HEALTH DEPT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) RCHD Advisory Board

Name: Aubrey Nuss

Residence Address: 28 Melissa Ln

City: Sterling

State: KS

Zip: 67579

Home Phone: (620)669-7078

Cell-Phone: (620)669-7078

Email: nussa@hutchregional.com

Current or Previous Employment (Name of Business & Industry)

Hutchinson Regional Medical Center

Availability during Business Hours Yes No

Preferred method of Contact Phone E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am currently HRMC's assistant CNO, director of the ER, cardiovascular services, and nursing supervision. I am involved in HRMC's and Reno County's Community Needs Assessment and Community Health Improvement Plan. I have a strong desire to promote public health within my organization, my departments, and our community by decreasing disparities and social determinants of health.

Aubrey Nuss

Signature of Applicant

03 / 05 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Reno County Health Department Advisory Board

Name: Quintin Moore

Residence Address: 5810 N. Lorraine

City: Hutchinson

State: Ks

Zip: 67502

Home Phone: 620-662-0645

Cell-Phone: 620-314-9767

Email: quintin@fathershouse.net

Current or Previous Employment (Name of Business & Industry)

The Fathers House & Hutchinson Regional Medical Center

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [X] Phone [] E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have worked in the faith community in Reno County for the past 36 years. I currently serve as the co-leader of the local Community of Churches. The church that I have pastored has operated a child care facility for the last 27 years. I am currently in the process of starting a central kansas "Chapliancy Coop" to assist our area in providing chaplaincy care for our county specifically. I have enjoyed the last year and hope that I can continue to assist in this process.

Quintin Moore

Signature of Applicant

03 / 06 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

I am not currently serving on a County Board or committee.

Name: Marsha G McConnell

Residence Address: 3616 E 43rd Ave

City: Hutchinson

State: KS

Zip: 67502

Home Phone: 620-694-9146

Cell-Phone: 620-694-9146

Email: marshamcconnell@plaza-astle.com

Current or Previous Employment (Name of Business & Industry)

Realtor-Plaza Astle Realty 23 yrs; RN for Health Care Inc 19 yrs

Availability during Business Hours

Radio button (checked)

Yes

Radio button

No

Preferred method of Contact

Radio button

Phone

Radio button (checked)

E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am interested in serving on the Advisory Board due to my work for the past 23 years in Real Estate. I have dealt with various issues surrounding water wells and waste water systems for rural properties. The significant increase in the price of systems and length of time to get them inspected and installed has created additional issues. I have also lived the majority of my life in a home with well and septic, as I still do today.

I have been a licensed, Registered Nurse since January of 1983 and have a Bachelor of Science Degree from Fort Hays State University. I have had extensive Biology and Microbiology as part of the course curriculum. I feel I can bring a well rounded background and knowledge base to the Board and be an asset to the group. I prefer to be part of a group trying to resolve issues instead of standing back and complaining about everything that's being done. I have a good working relationship with the Environmental Health Department and feel I would be a good fit with the group.

Thank you for giving my application serious consideration.

Marsha McCouell

Signature of Applicant

03 / 08 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) none

Name: Ron Vincent

Residence Address: 901 east 95th

City: Hutchinson State: Kansas Zip: 67502

Home Phone: 6206648004 Cell-Phone: 6206648004 Email: carlvincentstv@yahoo.com

Current or Previous Employment (Name of Business & Industry) carl vincent service

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

45 years in the wastewater and water well business has business owner. 30 plus years member of the Kansas Groundwater association and Kansas licensed water well contractor. Founding member of the Kansas Small Flo Association, past vice and president and board member. State distributor for several wastewater product manufactories.

ron vincent

03 / 09 / 2023

Signature of Applicant

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Reno County Health Department Advisory Board

Name: Misty Cavanaugh

Residence Address: 20517 S. Obee

City: Pretty Prairie

State: KS

Zip: 67570

Home Phone: 620-200-1093

Cell-Phone: 620-200-1093

Email: misty.cavanaugh@dillonstores.com

Current or Previous Employment (Name of Business & Industry) Dillons

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am the current chair of the Reno County Food Policy Advisory Board. With the inclusion of our group into the Reno County Health Department Advisory Board, I'd like to serve as the liaison between the Food Policy Group and the Health Department Advisory Board. Thank you!

Misty Cavanaugh

Signature of Applicant

03 / 20 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Robert Cody Borrowman

Residence Address: 6200 North Plum Street

City: Hutchinson

State: Kansas

Zip: 67502

Home Phone: 6202000609

Cell-Phone: 6202000609

Email: plumbingolutionsandservice@gmail.com

Current or Previous Employment (Name of Business & Industry) Owner of Plumbing Solutions and Service

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

We have been a certified septic installation company for several years and would like to be involved with the changing regulations and requirements now and in the future

Cody Borrowman

Signature of Applicant

03 / 21 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Cole Leister

Residence Address: 420 S. Main St.

City: Hutchinson

State: KS

Zip: 67501

Home Phone: 620-662-0009

Cell-Phone: 785-577-5682

Email: info@hutchseptic.com

Current or Previous Employment (Name of Business & Industry) Hutchinson Septic Service & Salina Septic Service

Availability during Business Hours [X] Yes [] No

Preferred method of Contact [] Phone [X] E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am currently a wastewater contractor in Reno County, and my companies (both Hutchinson Septic Service and Salina Septic Service) are licensed in several counties across Central Kansas. Additionally, I am currently the President-Elect of the Kansas Small Flows Association and have been an active board member. I began my work in this industry at the age of 19, 7 years ago. Since then, I have learned many things regarding wastewater and environmental health, and look to continue that pursuit of education and servitude. I have been blessed to operate in multiple counties in the State of Kansas and to network with dozens of regulators, manufacturers, contractors, sanitarians, and members of this industry across the United States and beyond.

I would be honored to serve on the Advisory Board for the Reno County Health Department as a wastewater contractor. My mission is to better the lives of those in my community and the environment across Central Kansas through improved wastewater treatment systems and industry best practices.

Cole Leister

Signature of Applicant

03 / 21 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Yes, HDAB. Term expires 12 2024

Name: Mark Mains

Residence Address: 8415 N. State Rd 6

City: Sterling

State: KS

Zip: 67579

Home Phone: 6209211034

Cell-Phone: 6209211034

Email: mmains@wesleytowers.com

Current or Previous Employment (Name of Business & Industry)

Wesley Towers, Inc. Senior care and housing.

Availability during Business Hours

Radio button (checked)

Yes

Radio button

No

Preferred method of Contact

Radio button

Phone

Radio button (checked)

E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am in my second term on the Board and enjoy the information shared and would like to complete my term. I have worked in the field of senior care and housing for almost 33 years and have been at Wesley Towers in Hutchinson now 9 years. Note - my address is "Sterling KS", but I do live in Reno County. Thank you.

Mark Mains

Signature of Applicant

03 / 23 / 2023

Date



APPLICATION FOR APPOINTMENT TO
RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Health Department Advisory Board, full term began 1-1-2020

Name: Robert Hickman

Residence Address: 806 Loch Lommond

City: Hutchinson

State: Ks

Zip: 67502

Home Phone: 620-200-1124

Cell-Phone: 620-200-1124

Email: Bob.hickman@cox.net

Current or Previous Employment (Name of Business & Industry)

Ag Services, as a Safety Director

Availability during Business Hours

radio button checked

Yes

radio button

No

Preferred method of Contact

radio button checked

Phone

radio button

E-Mail

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am a former Health Department employee as Environmental Health Supervisor and Public Health Emergency Manager as well as providing training and rant management. In addition, I have been involved with other Health related businesses and in training capacities in Reno County for years. I believe I can offer my experience and also represent other Reno County citizens by being a of the Health Department Advisory board. If you have any further questions please feel free to contact me

Robert Hickman

Signature of Applicant

04 / 05 / 2023

Date



AGENDA ITEM

AGENDA ITEM #8.B

AGENDA DATE: August 23, 2023

PRESENTED BY: Candace Davidson, Health Education Supervisor and Facilitator of Opioid Settlement Funds Advisory Committee; Karla Nichols, Director of Public Health

AGENDA TOPIC:

Request for Proposals: Reno County/Hutchinson Fights Addiction Fund

SUMMARY & BACKGROUND OF TOPIC:

Over 100,000 people died as a result of the overdose epidemic from September 2020 to September 2021. Approximately 75,000 of those deaths involved opioids, most of which were due to synthetic opioids such as fentanyl. Settlements have been reached with several opioid distributors and outline core abatement strategies, Exhibit E of the settlements, to address the opioid crisis. Given the short-term nature of the funds, prioritization is given to fading projects in need of one-time or start-up costs. Spending the litigation money on strategies to save lives from prescription opioid misuse and illicit opioid use is essential.

In order to best meet the needs of our community, the Reno County Health Department has convened a committee, after notifying the county commission of this committee in January, Opioid Settlement Funds Advisory Oversight Committee, made up of a variety of community stakeholders who have looked at the data available for Reno County, identified goals and measures of success for the City of Hutchinson and Reno County as a whole as well as identified the abatement strategies that should be prioritized. This committee is tasked with making sure that the Reno County Fights Addiction Fund is spent in a way that saves lives from prescription opioid misuse and illicit opioid use, while also coming alongside efforts currently happening within Reno County.

ALL OPTIONS:

1. Approval for us to move forward and send out this RFP.
2. Deny the RFP request.

RECOMMENDATION / REQUEST:

Approval by the Board of County Commissions to send out this Request for Proposals.

POLICY / FISCAL IMPACT:

We are spending the Kansas Fights Addiction Funds in the way in which the settlement requires.

Reno County/Hutchinson Fights Addiction Fund Grant Program

Request for Proposals Applications Due:

September 25, 2023 @ 4:30pm

Request for Proposals: Reno County/Hutchinson Fights Addiction Fund

Over 100,000 people died as a result of the overdose epidemic from September 2020 to September 2021. Approximately 75,000 of those deaths involved opioids, most of which were due to synthetic opioids such as fentanyl. Settlements have been reached with several opioid distributors and outline core abatement strategies, Exhibit E of the settlements, to address the opioid crisis. Given the short-term nature of the funds, prioritization is given to funding projects in need of one-time or start-up costs. Spending the litigation money on evidence-based strategies to save lives from prescription opioid misuse and illicit opioid use is essential.

Reno County and Hutchinson have received approximately \$240,000 so far and are expected to receive more over the next 18 years

In order to best meet the needs of our community, the Reno County Health Department has convened a committee, Opioid Settlement Funds Advisory Oversight Committee, made up of a variety of community stakeholders who have looked at the data available for Reno County, identified goals and measures of success for the City of Hutchinson and Reno County as a whole as well as identified the abatement strategies that should be prioritized. This committee is tasked with making sure that the Reno County Fights Addiction Fund is spent in a way that saves lives from prescription opioid misuse and illicit opioid use, while also coming alongside efforts currently happening within Reno County.

Eligible Applicants

Proposals must come from organizations that are exempt from federal income tax under Section 501(c)(3) and serve Reno County, Kansas. Special purpose units of government may apply for support of innovative projects. Community groups who do not have a 501(c)(3) status may apply for grant awards if another tax-exempt organization acts as a fiscal sponsor. Grant proposals from individuals or non-qualifying organizations will not be considered. Applicants must conduct business without discrimination on the basis of race, gender, marital status, sexual orientation, age, disability, religion, creed, or ethnicity.

Grant Awards

A total of \$100,000 is available to award in 2023 for project implementation and expenditure from November 1, 2023, through December 31, 2024. Individual requests may not exceed \$25,000.

Proposals will be reviewed and recommended by the Reno County/Hutchinson Opioid Settlement Funds Advisory Oversight Committee. The Committee may choose to partially fund or deny an applicant's request. The recommendations will be taken to Hutchinson City Council and Reno County Commission for the final award.

Funding Priorities

- Projects that implement one or more of the following abatement strategies
 - Increase the availability of naloxone, a medication approved by the FDA to reverse opioid overdoses, through purchase, distribution, and/or training on its use.
 - Increase low-threshold access to medication treatment for opioid use disorder, including the development and support of programs that will expand access and provide holistic recovery supports.

- Creation or expansion of holistic warm hand-off programs, coordinated care, and recovery services to help individuals navigate their recovery journey.
- Increase access to evidence-based treatments and recovery supports for incarcerated individuals with opioid use disorder in jails and prisons or provide evidence-based behavioral health services and supports as an alternative to incarceration.
- Enrich evidence-based school- and community-based prevention programs.
- Support data collection and evaluation of abatement programs and strategies.
- Programs that are evidence-based
- Prevention projects in need of one-time or start-up costs
- Projects that provide services and/or remove barriers to service for marginalized, underserved, and vulnerable populations.
- Projects that are implemented in a way that is trauma-informed, culturally sensitive, and equitable.

Ineligible Uses

Projects not related to at least one of the listed abatement strategies will not be considered. Also not allowed are projects that supplant existing funding (i.e. Medicaid and other insurance programs should be used as a payment source for treatment wherever possible instead of relying on litigation dollars) and programs that prohibit people from receiving medications for the treatment of opioid use disorder.

Other ineligible projects include religious indoctrination or other proselytization activities, deficit financing, lobbying, electioneering and activities of a political nature, sponsorships for special events, endowment building, direct fundraising, and reimbursement of pre-award costs.

Procedure for Submitting Proposals

Proposals will be accepted between August 24 and September 25, 2023. Send completed proposals to candace.davidson@renogov.org by September 25th 4:30 pm.

Reporting Requirements

Grantees are required to complete and submit a written midterm report to assist Reno County/Hutchinson in telling the story of the project's impact. A final report is due 30 days following the completion of the project and no later than one year plus 30 days after the grant award date. Failure to complete final reports on time may impact an organization's ability to receive future funding from the Reno County/Hutchinson Fights Addiction Fund.

Contact Candace Davidson with any questions: candace.davidson@renogov.org, 620-259-8463.

Reno County/Hutchinson Fights Addiction Fund Grant Program

General	
Date:	SAM UEI Number:
Entity Name:	Federal Tax ID:
Main Contact Name:	Main Contact Title:
Position of person authorizing submittal:	Signature of person authorizing submittal:
Project/Program Title:	
<p>Applicant Type: (check all that apply)</p> <p> <input type="checkbox"/> Non-Profit organization <input type="checkbox"/> Faith-Based organization <input type="checkbox"/> For Profit/Non-Profit Partnerships </p>	
Project/Program Type: (Please briefly describe the proposed project/program)	
Total project cost: \$ _____ <i>(Max Grant Amount \$25,000.00)</i>	Total Admin Cost: \$ _____ <i>(Not to Exceed 10% of Total Grant Award)</i>
<p>Is this a phased in Project? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/></p> <p>If yes, how many phases? ____</p> <p>During how many years? ____</p> <p>Project is currently in phase: ____</p>	
How soon can your program/project begin? _____	

1. Applicant Contact Information

Authorized Representative Name: _____

Authorized Representative Title: _____

Mailing Address Line 1: _____

Mailing Address Line 2: _____

City: _____

State: _____

Zip Code: _____

Physical Address Line 1: _____

Physical Address Line 2: _____

Physical Address City: _____

Physical Address State: _____

Physical Address Zip Code: _____

Phone Number: _____

E-Mail Address: _____

2. Application Preparer Contact Information (If different from Applicant Contact Information)

Firm Name: _____

Contact Name: _____

Mailing Address Line 1: _____

Mailing Address Line 2: _____

City: _____

State: _____

Zip Code: _____

Physical Address Line 1: _____

Physical Address Line 2: _____

Physical Address City: _____

Physical Address State: _____

Physical Address Zip Code: _____

Phone Number: _____

E-Mail Address: _____

3. Partner Agency Contact Information (if applicable)

Will this project/program be implemented with the
 assistance of a partner agency? | Yes | No

Partner Agency Name: _____

Contact Name: _____

Mailing Address 1: _____

Mailing Address 2: _____

City: _____

4. Project Description

Please be sure this description includes all major project components and clearly states what the program/ project seeks to accomplish, as well as how your program/project addresses any or all the priorities:

Start Narrative here

5. Project Type. *Please describe how this project/program will address prescription opioid misuse and/or illicit opioid use.*

Start Narrative here

6. Areas to be Served. *Please describe what areas of Reno County and/or the City of Hutchinson that will be affected by your program/project.*

Start Narrative here

7. Community Served. *Please describe what Community will be served by your program/project.*

Start Narrative here

8. Partner Agency? *Will this program/project be implemented in collaboration or partnership with another organization? If so, please explain the nature of the collaboration. **For-profits must partner with Non-profit to be eligible for the grant.***

Start Narrative here

9. Program/Project Budget

Description of Expense	Grant Funding Requested	Other Secured Funding Source(s)	Total Cost Amount
<u>Program/Project Costs</u>			
Input Line-item 1	\$0.00	\$0.00	\$0.00
Input Line-item 2	\$0.00	\$0.00	\$0.00
Input Line-item 3	\$0.00	\$0.00	\$0.00
Input Line-item 4	\$0.00	\$0.00	\$0.00
Input Line-item 5	\$0.00	\$0.00	\$0.00
Input Line-item 6	\$0.00	\$0.00	\$0.00
<i>Program/Project Cost Subtotal:</i>	\$0.00	\$0.00	\$0.00
<u>Administration Costs</u>			
Input Line-item 1	\$0.00	\$0.00	\$0.00
Input Line-item 2	\$0.00	\$0.00	\$0.00
Input Line-item 3	\$0.00	\$0.00	\$0.00
Input Line-item 4	\$0.00	\$0.00	\$0.00
Input Line-item 5	\$0.00	\$0.00	\$0.00
Input Line-item 6	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
<i>Administration Subtotal:</i>	\$0.00	\$0.00	\$0.00
TOTAL PROJECT COST:	\$0.00	\$0.00	\$0.00

*Please describe how you will ensure funding will be allocated and spent by **December 31, 2024.***

SUBMISSION OF APPLICATIONS

The application can be submitted electronically only.

- **Electronic Submission:**

- o An electronic copy of the application and supporting materials (e.g., project support letters from partners) in pdf format must be submitted to the Opioid Settlement Funds Advisory Oversight Committee no later than 4:30 pm, on September 25, 2023. The emailed proposal must be less than 15 megabytes in size. Proposals will not be accepted by facsimile machine submission. Project proposals selected for awards will need to sign grant applications prior to receiving the grant award.

Email proposal to: candace.davidson@renogov.org

Certification by Authorized Representative

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the Applicant certifies that the information in this application and the attached statements and exhibits is true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signature at the end of this application, he/she further certifies that:

- _____ 1. As Authorized Representative, he/she has been authorized to file this application
- _____ 2. The governing body agrees to provide any additional documentation or information requested regarding this proposed project/program;
- _____ 3. The Applicant has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project/program.
- _____ 4. The project/program budget provided in this application form includes all funding requested from all sources of funding proposed for this project/program; and
- _____ 5. The Applicant acknowledges that all funds are subject to approval by the Reno County Commission and the City of Hutchinson City Council

Application Completeness Checklist

In addition to this application, **the following items should be included for a complete application package**; please initial that each item is included in this submittal if applicable.

_____ Provide documentation supporting any Partnership and/or Collaborative efforts

Provide documents that support any partnerships or collaborative efforts that identified, planned, or are implementing the program/project.

_____ Provide documentation to support any Match funding sources

For secured funding, you must attach a letter of support from the match funding source that:

- Specifies the dollar amount identified for this project,
- Equals the dollar amount shown in the “Amount/Dollar Value” column in the table below, and
- Describes the work to be accomplished through the match.

For pending resources, you must attach other written documentation showing a request for the matching funds. Documentation must:

- Include the project name,
- Note the date on which a future funding application will be submitted, and
- Identify the funding program from which funds are pending.

_____ Provide any letters of support for your program/project. (If applicable)

Submittal Information

For all programs, send one (1) **electronic copy** of the Application.

Email: candace.davidson@renogov.org (**Must be less than 15 megabytes in size.**)

For any technical issues submitting your application please contact Candace Davidson at candace.davidson@renogov.org Please describe the technical issue that you are having, and someone will address the concern within 2 business days. Any technical issues that prevent on-time submission will be considered at the time of late submission.

Please make sure to sign and date your application. Any applications returned that are not signed will not be considered.

Application
Signature

Please note: Original signatures are required for each application.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

TYPED NAME

TYPED TITLE

DATE

Application Evaluation Process

The Opioid Settlement Funds Advisory Oversight Committee is comprised of a variety of community stakeholders with background and in-depth knowledge of the Kansas Fights Addiction Funds. The review team will be tasked with providing reviews and ratings of the submitted applications. In addition, the review team will provide recommendations for funding to the Reno County Commission and Hutchinson City Council for final review and approval. The lists will include scoring criteria as well as the total score for each applicant.

The Reno County Commission and Hutchinson City Council shall have final approval of funding for projects/programs. No monies shall be expended from the fund without approval from the County Commission or City Council.

Each project application will be reviewed based on the information received and will include scoring in key priority areas. The scoring process will be used as a tool to assist in final project award decisions by the county and city.

Application Process

Applications will be reviewed in the order received. The County and City anticipate eligible applicants should receive a decision no later than October 18, 2023.

If the County or City determines that an application is ineligible, or the documentation attached does not meet the requirements the applicant will be notified via email that the application has not been accepted for funding.

- **Grant funds will be distributed to projects/ programs in priority order and partial awards maybe considered for lower-scoring projects.**

EXHIBIT E

List of Opioid Remediation Uses

Schedule A Core Strategies

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies (“*Core Strategies*”).¹⁴

- A. **NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**
1. Expand training for first responders, schools, community support groups and families; and
 2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.
- B. **MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**
1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
 2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
 3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
 4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.

¹⁴ As used in this Schedule A, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

C. **PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment (“*SBIRT*”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“*OUD*”) and other Substance Use Disorder (“*SUD*”)/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. **EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME (“*NAS*”)**

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. **EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. **TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA’s “Real Cost” campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

I. **EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**

Schedule B Approved Uses

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. **TREAT OPIOID USE DISORDER (OUD)**

Support treatment of Opioid Use Disorder (“*OUD*”) and any co-occurring Substance Use Disorder or Mental Health (“*SUD/MH*”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:¹⁵

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“*MAT*”) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“*ASAM*”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including *MAT*, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (“*OTPs*”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

¹⁵ As used in this Schedule B, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication–Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED
(CONNECTIONS TO CARE)

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
 1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARP*”);
 2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
 3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
 5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
 6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (“*CTP*”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (“*NAS*”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
10. Provide support for Children’s Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs (“*PDMPs*”), including, but not limited to, improvements that:

1. Increase the number of prescribers using PDMPs;
2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation’s Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increasing electronic prescribing to prevent diversion or forgery.
8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“*ADAM*”) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.



AGENDA ITEM

AGENDA ITEM #8.C

AGENDA DATE: August 23, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Sewer District 201 and 202 Joint Treatment Facilities Upgrade

SUMMARY & BACKGROUND OF TOPIC:

Reno County was notified in 2018 of permit compliance issues for both the Yoder and HABIT sewer districts. Schwab Eaton out of Manhattan was hired to work on the two projects that same year. Preliminary plans were developed by the end of 2019 for both districts independently and a possible joint project. During this time, the previous public works director and county administrator both retired. Don and Randy jumped into discussions with Schwab Eaton as soon as we both were in our positions in the first quarter of 2020. The combination of the two projects into one is what staff recommends, but to understand the full impact of a decision it is important to understand a couple of nuisances between the districts' needs.

Yoder and HABIT systems are different and have different needs with this project, but both are undersized, and Yoder is out of compliance with KDHE. The Yoder sewer district's main problem is the capacity of their lagoons (southwest of K96 and Yoder Road) are undersized for their current needs. The internal collection system for Yoder is in adequate condition. Yoder's lagoons are approximately 1 mile from the lagoons serving HABIT. The HABIT sewer district has a different problem with their system. HABIT's biggest problem when we began the project was their collection system of 70+ years will not last much longer. Examples of problems are clay pipes currently in place are deteriorating and need to be replaced with PVC.

Last spring the county was ready to move forward with recommendations to the county commission for financing of the project and plan approvals. The plan was to have the two districts combine with residents of the respective district paying their fair share of the total project. The total project cost (2019 estimates) was \$2.99 million, for a total of 101 estimated customers. The county had received preliminary loan financing through KDHE that had around 30% forgivable amounts that lowered the overall cost to residents, with the delay it is unknown how much, if any, forgivable amounts will be awarded to the district. Below are the reasons for this delay.

As staff was working with the Kansas Law Enforcement Training Center to discuss holding a town hall (public hearing) on their premises to inform the residents of the two districts about our proposed plan, the training center informed us that that they have preliminary plans to increase their size of facilities

and number of students. The increase will understandably increase the need of their sewer usage.

At that time, we contacted Schwab Eaton and learned with the training center's expansion, we need more lagoon space that requires us to purchase land adjacent to the current lagoons. The idea was presented to the commission about purchasing land and the commission asked that we look into partnering with the City of Hutchinson and connect their sewer lines to the Yoder and HABIL districts. We reached out to the city, and they are open to discussions of taking the wastewater from these two districts into their treatment plant.

For consideration, the county would still be required to follow through with the HABIL project that replaces their clay lines. Other unknowns to work with the city is what the BOD's are for all of the districts' users and how that will impact the treatment center and whether additional costs will be added by the city for treatment.

For comparison purposes, the joint system lagoon option will cost the districts an estimated \$6,133,100 and the option to connect to the City of Hutchinson's system will cost an estimated \$4,898,930 (includes the land purchase that has already taken place for \$350,000). This is a difference of \$1,234,170. Regardless of the option chosen, Reno County will be maintaining the sewer districts' entire system for the duration of the districts' life.

In talking with Ranson Financial, who the county has a contract with for assistance with loan administration has stated that for the KDHE loan that has a forgivable amount available, we must choose one option and if the county decides to change options, we would then have to reapply and go through the process in a following loan cycle. The loan application is due by October 15, 2023.

ALL OPTIONS:

1. Direct staff to move forward with the joint lagoon system
2. Direct staff to move forward with the option of connecting to the City of Hutchinson's treatment plant.
3. Table the discussion to a meeting in September.

RECOMMENDATION / REQUEST:

Discussion of options and direction from commission on which alternative to identify for funding.

**SANITARY SEWER COLLECTION AND TREATMENT SYSTEM IMPROVEMENTS
JOINT-USE TREATMENT FACILITY
RENO COUNTY SEWER DISTRICTS 201 AND 202
May 2023
PRELIMINARY PROJECT ESTIMATE**

<u>Construction Costs</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
<u>HABIT Collection System Improvements</u>				
1 Mobilization & Demobilization	1	LS	\$58,580.00	\$58,580.00
2 Clearing & Grubbing	1	LS	\$10,000.00	\$10,000.00
3 Cap & Abandon Existing Sewer Mains	1	LS	\$25,000.00	\$25,000.00
4 Decommission & Abandon Existing Manholes	1	LS	\$20,000.00	\$20,000.00
5 Manhole Rehabilitation	61	EA	\$2,500.00	\$152,500.00
6 Point Repair (Unpaved Area)	15	EA	\$4,000.00	\$60,000.00
7 Point Repair (Paved Area)	15	EA	\$5,000.00	\$75,000.00
8 6" Cured In Place Pipe (CIPP)	205	LF	\$35.00	\$7,175.00
9 8" Cured In Place Pipe (CIPP)	12,635	LF	\$35.00	\$442,225.00
10 10" Cured In Place Pipe (CIPP)	2,905	LF	\$40.00	\$116,200.00
11 Service Lateral Reinstatement	31	EA	\$120.00	\$3,720.00
12 Concrete Manhole	5	EA	\$5,000.00	\$25,000.00
13 8" PVC Sewer (Main)	600	LF	\$120.00	\$72,000.00
14 4" PVC Sewer (Lateral)	1,400	LF	\$100.00	\$140,000.00
15 Service Connection	13	EA	\$500.00	\$6,500.00
16 4" Cleanout	13	EA	\$400.00	\$5,200.00
17 Fencing	520	LF	\$20.00	\$10,400.00
Subtotal Construction Cost (Items 1-17) =				\$1,229,500.00

*Note: Construction cost does not include the cost of relocating or adjusting existing utilities.

HABIT (Residential) Lift Station Improvements

1 Mobilization & Demobilization	1	LS	\$10,000.00	\$10,000.00
2 Standby Generator (30kW/37.5kVA)	1	LS	\$35,000.00	\$35,000.00
3 500-Gallon Propane Tank	1	EA	\$2,500.00	\$2,500.00
4 Fencing (Concealment)	80	LF	\$25.00	\$2,000.00
Subtotal Construction Cost (Items 1-4) =				\$49,500.00

YODER Lift Station Improvements

1 Mobilization & Demobilization	1	LS	\$15,000.00	\$15,000.00
2 Demolition & Removal	1	LS	\$25,000.00	\$25,000.00
3 Electrical Extension	1	LS	\$5,000.00	\$5,000.00
4 Duplex Lift Station (Submersible)	1	LS	\$150,000.00	\$150,000.00
5 Standby Generator (30kW/37.5kVA)	1	LS	\$35,000.00	\$35,000.00
6 500-Gallon Propane Tank	1	EA	\$2,500.00	\$2,500.00
7 Fencing (Concealment)	100	LF	\$25.00	\$2,500.00
Subtotal Construction Cost (Items 1-7) =				\$235,000.00

Joint-Use Lagoon Improvements

1	Mobilization & Demobilization	1	LS	\$137,745.00	\$137,745.00
2	Existing Geosynthetics Removal (Existing Primary Lagoon)	1	LS	\$30,000.00	\$30,000.00
3	Existing Depth Indicator Removal	3	EA	\$1,500.00	\$4,500.00
4	Decommission Existing Intake Structure	1	LS	\$5,000.00	\$5,000.00
5	Decommission Interior Inflow Piping	330	LF	\$20.00	\$6,600.00
6	Decomn. Leak Det. Infrastructure (Existing Primary Lagoon)	1	LS	\$15,000.00	\$15,000.00
7	Sludge Removal (Existing Primary Lagoon)	1	LS	\$100,000.00	\$100,000.00
8	18" Thick Compacted Soil Liner (Existing Primary Lagoon)	9,700	SY	\$5.00	\$48,500.00
9	Bentonite Soil Liner Amendment (Existing Primary Lagoon)	1	LS	\$70,000.00	\$70,000.00
10	Riprap Armoring (Existing Primary Lagoon)	725	TON	\$55.00	\$39,875.00
11	Earthwork (Excavation & Gen. Fill) (New Lagoons)	1	LS	\$400,000.00	\$400,000.00
12	18" Thick Compacted Soil Liner (New Lagoons)	59,230	SY	\$5.00	\$296,150.00
13	Bentonite Soil Liner Amendment (New Lagoons)	1	LS	\$430,000.00	\$430,000.00
14	Riprap Armoring (New Lagoons)	3,700	TON	\$55.00	\$203,500.00
15	Intake Structure (New Lagoons)	1	EA	\$12,000.00	\$12,000.00
16	Intake/Transfer Structure (New Lagoons)	1	EA	\$15,000.00	\$15,000.00
17	Transfer Structure (New & Existing Lagoons)	2	EA	\$15,000.00	\$30,000.00
18	Discharge Structure (Existing Lagoons)	1	EA	\$15,000.00	\$15,000.00
19	Internal 8" Ductile Iron Transfer Piping	175	LF	\$90.00	\$15,750.00
20	Internal 8" PVC Transfer Piping	475	LF	\$45.00	\$21,375.00
21	Side Slope Depth Indicator	5	EA	\$2,500.00	\$12,500.00
22	10" PVC Gravity Sewer Main	25	LF	\$150.00	\$3,750.00
23	4" PVC Forcemain	7,760	LF	\$35.00	\$271,600.00
24	4" M.J. Gate Valve	2	EA	\$2,500.00	\$5,000.00
25	Paved County Road Crossing	1	EA	\$10,000.00	\$10,000.00
26	Connect to Existing Forcemain	1	EA	\$2,500.00	\$2,500.00
27	Duplex Lift Station (Submersible)	1	LS	\$150,000.00	\$150,000.00
28	Standby Generator (30kW/37.5kVA)	1	LS	\$35,000.00	\$35,000.00
29	500-Gallon Propane Tank	1	EA	\$2,500.00	\$2,500.00
30	Fencing (Concealment)	100	LF	\$25.00	\$2,500.00
31	Simplex Irrigation Lift Station	1	LS	\$65,000.00	\$65,000.00
32	Buried Electrical Extension (Duplex & Simplex LS)	1	LS	\$15,000.00	\$15,000.00
33	10" PVC Irrigation Inlet Piping	25	LF	\$35.00	\$875.00
34	10" M.J. Gate Valve	1	EA	\$4,000.00	\$4,000.00
35	4" PVC Irrigation Piping	2,100	LF	\$25.00	\$52,500.00
36	2" Sprinkler Assembly	12	EA	\$5,000.00	\$60,000.00
37	4" Steel Bollards	24	EA	\$750.00	\$18,000.00
38	Tracer Wire	9,860	LF	\$0.50	\$4,930.00
39	Lagoon Prefill (New & Existing Lagoons)	1	LS	\$40,000.00	\$40,000.00
40	Lagoon Facility Fencing	3,680	LF	\$15.00	\$55,200.00
41	Seeding	3.5	AC	\$4,500.00	\$15,750.00
42	Erosion Control	1	LS	\$20,000.00	\$20,000.00
43	Sludge Removal & Lagoon Demo (Yoder Facility)	1	LS	\$150,000.00	\$150,000.00
Subtotal Construction Cost (Items 1-43) =					\$2,892,600.00

Total Construction Cost = \$4,406,600.00

Overhead Costs

1	Contingencies (15%)	1	LS	\$661,000.00	\$661,000.00
2	Engineering Design (9.3%)	1	LS	\$410,000.00	\$410,000.00
3	Construction Observation (6.2%)	1	LS	\$273,000.00	\$273,000.00
4	KDHE SRF Loan Administration	1	LS	\$20,000.00	\$20,000.00
5	Property Acquisition (42 Acres)	1	LS	\$350,000.00	\$350,000.00
6	Soils Investigation	1	LS	\$7,500.00	\$7,500.00
7	Legal	1	LS	\$5,000.00	\$5,000.00
Subtotal Overhead Cost (Items 1-7) =					\$1,726,500.00

Total Estimated Project Cost = \$6,133,100.00

SANITARY SEWER & WASTEWATER PUMPING SYSTEM IMPROVEMENTS
RENO COUNTY SEWER DISTRICTS 201 & 202
Reno County, Kansas
July 2023

Item	Estimated Quantity	Unit	Unit Price	Amount
HABIT COLLECTION SYSTEM IMPROVEMENTS				
Construction Cost:				
1		Mobilization/Demobilization/Bonding		
	1	LS	\$68,580.00 =	\$68,580.00
2		Clearing & Grubbing		
	1	LS	\$10,000.00 =	\$10,000.00
3		Cap & Abandon Existing Sewer Mains		
	1	LS	\$25,000.00 =	\$25,000.00
4		Decommission & Abandon Existing Manholes		
	1	LS	\$20,000.00 =	\$20,000.00
5		Manhole Rehabilitation		
	61	EA	\$2,500.00 =	\$152,500.00
6		Point Repair (Unpaved Area)		
	15	EA	\$4,000.00 =	\$60,000.00
7		Point Repair (Paved Area)		
	15	EA	\$5,000.00 =	\$75,000.00
8		6" Cured In Place Pipe (CIPP)		
	205	LF	\$35.00 =	\$7,175.00
9		8" Cured In Place Pipe (CIPP)		
	12,635	LF	\$35.00 =	\$442,225.00
10		10" Cured In Place Pipe (CIPP)		
	2905	LF	\$40.00 =	\$116,200.00
11		Service Lateral Reinstatement		
	31	EA	\$120.00 =	\$3,720.00
12		Concrete Manhole		
	5	EA	\$5,000.00 =	\$25,000.00
13		8" PVC Sewer (Main)		
	600	LF	\$120.00 =	\$72,000.00
14		4" PVC Sewer (Lateral)		
	1400	LF	\$100.00 =	\$140,000.00
15		Service Connection		
	13	EA	\$500.00 =	\$6,500.00
16		4" Cleanout		
	13	EA	\$400.00 =	\$5,200.00
17		Fencing		
	520	LF	\$20.00 =	\$10,400.00
18		Existing Lift Station Standby Generator		
	1	EA	\$35,000.00 =	\$35,000.00
19		500 Gallon Propane Tank		
	1	EA	\$2,500.00 =	\$2,500.00
20		Fencing (Concealment)		
	80	LF	\$25.00 =	\$2,000.00

Subtotal Construction Costs (Items 1-17) = \$1,279,000.00

+ 15% Contingencies = \$191,850.00

Total Estimated HABIT Collection System Improvements Construction Cost = \$1,470,850.00

WASTEWATER PUMPING SYSTEM TO HUTCHINSON WWTP

Construction Cost:

21		Mobilization/Demobilization/Bonding		
	1	LS	\$80,000.00 =	\$80,000.00
22		4" DR 13.5 HDPE Force Main		
	12,000	LF	\$20.00 =	\$240,000.00
23		6" DR 13.5 HDPE Force Main		
	23,700	LF	\$24.00 =	\$568,800.00
24		4" MJ Gate Valve		
	2	EA	\$1,500.00 =	\$3,000.00
25		6" MJ Gate Valve		
	2	EA	\$2,000.00 =	\$4,000.00
26		Yoder Lift Station w/ Generator		
	1	LS	\$300,000.00 =	\$300,000.00
27		HABIT Lift Station w/ Generator		
	1	LS	\$280,000.00 =	\$280,000.00
28		Yoder Lift Station Electrical		
	1	LS	\$10,000.00 =	\$10,000.00
29		HABIT Lift Station Electrical		
	1	LS	\$35,000.00 =	\$35,000.00
30		Railroad Crossing		
	1	EA	\$50,000.00 =	\$50,000.00
31		River Crossing		
	1	EA	\$150,000.00 =	\$150,000.00
32		Levee Crossing		
	1	EA	\$18,000.00 =	\$18,000.00
33		Highway Crossing		
	1	EA	\$30,000.00 =	\$30,000.00
34		Driveway Crossing		
	14	EA	\$3,000.00 =	\$42,000.00
32		Paved Road Crossing		
	5	EA	\$8,000.00 =	\$40,000.00
33		Unpaved Road Crossing		
	3	EA	\$4,000.00 =	\$12,000.00
32		Decommission Yoder Facility & Sludge Removal		
	1	LS	\$150,000.00 =	\$150,000.00
33		Decommission HABIT Facility & Sludge Removal		
	1	LS	\$200,000.00 =	\$200,000.00

Subtotal Construction Costs (Items 18-33) = \$2,212,800.00

+ 15% Contingencies = \$221,280.00

Total Estimated Wastewater Pumping System to Hutchinson Construction Cost = \$2,434,080.00

Total Estimated Construction Cost = \$3,904,930.00

Overhead Cost:

1		Preliminary Engineering Report		
	1	LS	\$25,000.00 =	\$25,000.00
2		Engineering Design		
	1	8.0%	\$313,000.00 =	\$277,000.00
3		Inspection		
	1	Hourly	\$235,000.00 =	\$235,000.00
4		Loan Administration		
	1	LS	\$15,000.00 =	\$15,000.00
5		Project Site Cultural Review		
	1	LS	\$12,000.00 =	\$12,000.00
6		Temporary Financing During Construction		
	1	LS	\$75,000.00 =	\$75,000.00
7		Legal		
	1	LS	\$5,000.00 =	\$5,000.00

Subtotal Overhead = \$644,000.00

Total Estimated Project Cost = \$4,548,930.00

The \$350,000 cost for land acquisition needs to be added to the total number, which equals \$4,898,930 for comparing to the other option.



AGENDA ITEM

AGENDA ITEM #9.A

AGENDA DATE: August 23, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Monthly Department Reports

SUMMARY & BACKGROUND OF TOPIC:

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments. Attached are reports for Emergency Management, Health, Human Resources, Information Technology, Public Works, Treasurer, and Youth Services.



Emergency Management

Reno County
206 W 1st Ave
Hutchinson, KS 67501
620-694-2974

7/18/2023

Staffing changes or issues (if any)

There are no staffing changes to report.

Budget YTD summary

Emergency Management has used 50% of its year-to-date budget.

Projects/Issues/Challenges/Concerns

Activities:

- Provided a Community Emergency Response Team (CERT) presentation to a surrounding county.
- Computer Aided Dispatch and reporting is now set up for the fire districts. Each district now has a tablet computer that has CAD installed on it, providing real time notes during responses. This was an ARPA expenditure.
- Continue to attend KS State Fair planning meetings.
- Worked with dispatch on implementation of Emergency Fire Dispatching. This will provide more detailed information when responding to fires.
- Continue to attend weekly meetings on Lexipol policies for fire districts.

Dear Randy Partington, County Administrator:

RE: Monthly report ending July 31, 2023

Staffing Vacancies:

Current replacement vacancies include an Environmental Health Specialist.

Program Updates:

Admin/Finance/Health Information Management (HIM). Staff participated in the Kansas Association of Local Health Departments (KALHD) mid-year meeting.

Child Care Licensing (CCL). Staff submitted our quarterly grant report, attended the Kansas Department of Health and Environment (KDHE) quarterly training, conducted a monthly orientation class (3 attended), 15 home annual surveys, 5 compliance home surveys, 3 center annual surveys, 2 home complaints, and attempted 7 surveys (no shows).

Clinical – Basic Health Services (BHS), Maternal Child Health (MCH), Family Planning (FP), Older Adult Services (OAS), and Epidemiology. We do participate in a collaborative with Hutchinson Regional Medical Center (HRMC) and Hutchinson Clinic, to provide pre- and post-natal education to pregnant mothers. This class is called Bump to Baby. Our staff provides classes in both English and Spanish.

Epidemiology and COVID-19 Update. For the month, staff conducted 15 infectious disease investigations and 3 animal bit investigations. As of 07/24/23, COVID-19 emergency department (ED) visits, hospital admissions, and test positivity are all increasing nationally. The percentage of COVID-19 ED visits increased to 0.5% of all visits this past week, after staying at 0% for the last 6 weeks. There were no COVID-19 admissions the week of 7/15. As of July 26th, there were 1 patient hospitalized with COVID-19. COVID-19 vaccine will soon be available for purchase on the commercial market and will be included in the Vaccines for Children (VFC) program. This fall, Centers for Disease Control and Prevention (CDC) will roll out a temporary program called the Bridge Access Program. This program will provide uninsured and underinsured adults 19 years and older continued access to COVID-19 vaccines and therapeutics at no cost. The program will be available for one-year after the commercialization this fall.

Environmental Health (EH). Staff continue to work on the building of the GovBuilt software, consulted with Planning & Zoning (PZ) staff on Environmental Assessments with GovBuilt and shared access to reports, and investigated 1 complaint of surfacing sewage. Both Planning and Zoning, and Environmental Health staff continue to offer joint meetings for new homeowners; this month, they met with 6 property owners. Permits issued for well and wastewater to date: 55. Staff have participated in multiple work sessions with Health Department Administration,



County Administration, and County Counselor to work on a draft, updated Sanitation Code for Reno County. We are planning on producing a final draft and sharing it prior to our meeting on August 10th.

Health Education – Chronic Disease and Risk Reduction (CDRR), National Association of County & City Health Officials (NACCHO) Reducing Overdose through Community Approaches (ROCA) Mentorship, Opioid Overdose to Action (OD2A), Pathways to a Healthy Kansas, Food Policy Advisory Committee, and Community Education. CDRR-Upcoming goals includes implementing a 100% tobacco-vape-free policy with Fairfield and Buhler schools, providing the Reno County Correctional Facility with Kansas Tobacco Cessation Help Training, assisting Horizon's in adopting a policy that integrates tobacco treatment into current processes, and completing a food system assessment. NACCHO-Staff attended the CDC/NACCHO 360 Annual Conference. OD2A-Staff are preparing billboards for a campaign on Recovery is Possible and planning a chamber event on August 16th on Substance Use in the Workplace. Pathways-Staff held their last Upstream Book Club meeting, are continuing to work with New Beginnings to start communal meals with Nutrition as Recovery, and working with HAT on the CHIP report. Community education-Staff facilitated conversation between Sonara Health, Prospect, BCBS of KS, and community partners about a possible new Opioid Treatment Program (OTP).

Preparedness (PHEP). Staff finished the fiscal year 2023 workplan for KDHE, participated in a MRI fire drill at Hutch Regional, completed requirements for an active Local Emergency Planning Committee (LEPC), taught summer readiness and safety to the health department staff, worked with the dispatch center to begin the use of the Everbridge system, created a monthly preparedness newsletter for county staff, and participated in the South Central Metro Regional monthly radio call.

WIC – Women, Infant & Children. We have 1164 active clients (have used at least 1 item on food benefits) out of 1319 participating (received benefits). Reno has seen an increase of 125 active clients over the past 6 month. Breastfeeding Peer Counselors held 2 events with 16 participants.

Becoming a High(er) Performing Organization. Staff participated in the County's Employee Engagement Activity with the Sheriff's Office and the monthly Leadership Development meeting.

Sincerely,

Karla Nichols,
Director of Public Health





RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
PHONE: (620) 694-2982
FAX: (620) 694-2508

Board of Commissioners - Department Update
Human Resources – July 2023
Helen Foster – Human Resources Director

Employment Activity for July

During the month of July, we had 10 (ten) new hires and 5 (five) separations from employment. For the month of July, we received a total of 55 applications through July 21st and the average career portal views was 293 per day with the highest day being 430 views.

Job Description Reviews

Job Descriptions have been completed and most have already been returned with signatures. All Reno County job descriptions are now posted on the website and available for the public to access. This was the first part of implementation of the new ATS software.

Applicant Tracking Software (ATS)

I am happy to announce that we are live with the new applicant tracking system. Information Technology was very helpful in getting the move from CIVICHR to Paycor accomplished. We went live on July 19th. The feed is working well and within 10 minutes of going live we had an applicant. This should make it easier for applicants to apply for our jobs because the system is mobile friendly and does not require the setup of a portal. We are working a few kinks out and excited about moving forward with this software.

Open Enrollment

We are preparing for open enrollment and have the dates set for August 14th through August 25th. Since there will not be any benefit changes or plan structure changes, we will be utilizing the passive option for enrollment this year. Only employees making changes to their benefit plans will have to engage with an enroller or complete an enrollment online. We do not get the opportunity to have a passive enrollment very often, but it will be a nice change for us since we do have several other projects in the works and time is limited.

Insurance Premiums

The proposed insurance premiums will be coming before the board soon. I am still compiling data and waiting on some data from USI to complete the figures. I would anticipate the rates to be in front of the Board for the 1st meeting in August.

Unemployment Fraud

We have had another unemployment claim submitted that was fraudulent. This is the first in a few months but was for a past employee. When I have unemployment claims come through, I always contact the person named to verify that they filed the unemployment claim. I have not stopped this practice after the large fraud that happened in 2020. I really would have assumed this was a legitimate claim so I will continue this process moving forward.

Department Budget

Human Resources has used 48% of its overall 2023 department budget as of July 21st.

July 28, 2023
Monthly Report Information Services
Michael Mathews

Staffing changes or issues

We have no staffing changes currently.

Budget YTD summary

We have paid most of our software support contract at this time of the year. Our expenditure will be greatly reduced from this point on.

Projects/Issues/Challenges/Concerns

We are currently in the process of completing the questionnaires from Tyler Eagle recording software. Once those are complete Tyler will begin to configure the software. Data Conversion has begin. Tyler said the timeline to go live is about 12 months.

GovBuilt for EH continues to be a priority we are currently working on all EH forms. WE are hoping to be completed by mid-summer. We are at about 60% complete.

We have started the process of installation and configuration of the Karpel Prosecutor system for the DA's office, and it is going well. We anticipate going live with it in October.

Cyber

We continue to receive and mitigate cyber events. Most of the events we see a phishing email scams. The training we provide through Knowbe4 has been quite beneficial as users are identifying and reporting suspicious emails, that allows IT staff to block the suspected address and any links that are suspect.

We also monitor all our firewall logs looking for unusual activity and use mime cast email scanner looking for spam and emails with suspect links.

We have also added a spam button to all email clients. If a user has a email they are suspicious of they can submit it to us and it goes to Knope4 for analysis and we can then tell if it malicious or not.

Application Development

We are working with all departments to review and eliminate all or most of the access databases. The goal is this will allow more users to convert to Microsoft G1 license and save annual expens. We are also now exploring in-house programing replacements for many of our current commerical provided application in an effort to reduce the current amont of annual software support that the county pay's. Part of that review is also to meet with most departments to review each users level of Microsoft Office 365. I am currently continuing this

process. We are trying to move a large amount of users to a lower cost licence. This will require training all users that will move to the cloud version.

Networking

We have received all of the hardware and software for the core network refresh of the Law Enforcement network. It has been configured and is now in use. WE also are now moving all of the cableing from the current IT office to the datacenter, this is in preperation for our move to the mezzine. This will allow the current space to be unilized by a different department.

Issues that we dealt with in the past month include. We had very few challenges this month.



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

July, 2023 Monthly Report

Asphalt Crew is overlaying on Hodge Road.

Mowing/Sign is about finished mowing the over 1,100 miles of County right-of-way for the second time.

Dirt Crew has finished replacing culverts under the roads we will be overlaying this year and is now cleaning ditches and replacing entrance culverts, as needed.

Bridge Crew has finished replacing the Maple Grove Road Bridge, 4.5 miles east of K11, and now repairing the Pennington Road bridge, so it can be reopened. The next bridge to be replaced is the Olcott Road Bridge 2.55, 3.5 miles south of Sun City Road.

Planning & Zoning Planning & Zoning Commission is working on creating solar regulations and working on many zoning violations throughout the county.

Utilities Both SD201-202 and Yoder WD101 projects are all in design.

Contracted Project

Construction on the Sylvia Road Bridge over the North Fork of the Ninnescah River is on schedule.

Woody Seat Bridge deck rehab will start the first week after the State Fair has been completed.

Construction of the 69th Road bridge located .7 miles East of Yaggy Road is on schedule.

The County will not take over the old K14 turn back miles until the summer or fall of 2024.

Challenges

Moving forward in solving the water and sewer district violations.

Being understaffed.



RENO COUNTY TREASURER
125 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2938
Fax: 620-694-2776

TDD: Kansas Relay Center 1-800-766-3777

July 17, 2023

MONTHLY REPORT

STAFFING CHANGES OR ISSUES:

All the new hires from June are in the process of getting their training needed to receive their MVRs access. We will then continue our training and hope to have them completing some title work in another month. However, as of 7/28/23 we have lost another employee. She was hired in June, 2023. We will again start the search for another employee.

BUDGET YTD SUMMARY:

As of this day, we are running around 55% of our budget in the largest expenses we have (payroll). We are a little over halfway through the year and our overall expenses are still at 45%. We do have some areas that have not reached the time frame in which items will be charged against that fund. Delinquent taxes will not be printed in the paper (insert) until August, 2023 and I am thinking it will be at least \$3,600.00. Tax statements/receipts will not hit us until November and December.

PROJECTS/ISSUES/CHALLENGES/CONCERNS:

My department's major projects for the month of July include the collection of personal property taxes and delinquent Ad Valorem. This is our chance to try to collect as much as possible to bring income in and reduce the publication fees in the paper as required by statute. We are also fielding a fair number of budget figures and audit verifications for towns and school districts. There is the usual processing titles, renewals and refunds of motor vehicle tags. We are also still working accounts that are targeted for the tax sale and continue to renew commercial accounts that missed their deadline.

We currently have one employee in training in hopes she can handle title work next month.



RENO COUNTY YOUTH SERVICES

219 West Second Ave.
Hutchinson, Kansas 67501
(620) 694-2500
Fax: (620) 694-2504

JUVENILE DETENTION CENTER
JUVENILE INTAKE & ASSESSMENT
BOB JOHNSON YOUTH SHELTER

TDD: Kansas Relay Center 1-800-766-3777

Youth Services Monthly Report

July 2023

Staffing changes or issues (if any)

We're currently seeking to fill the stand-by Youth Care Specialist/Juvenile Detention Officers, a 40 hour cook, and on-call Juvenile Intake and Assessment Officers. All positions, except standby and on-call positions, offer insurance benefits and KPERs. Those interested in the open positions can apply online at Renogov.org.

The employee of the month for July is Ginny McQueen. Ginny started working for Reno County in Oct. of 1998. She has been a Youth Care Specialist during her long career with us. Ginny is being recognized this month for her patience and expertise in working with and training new employees. She has been very flexible with her schedule and has accommodated extra hours to assist with vacancies. Congratulations Ginny for being recognized as the employee of the month of July.

Budget YTD Summary

As of 7/26/2023, we have spent 38% of our Shelter budget (Dept.90). The total shelter budget is \$933,553. We have spent 52% of our detention budget (Dept.91). The total detention budget is \$1,109,483.

Projects/Issues/Challenges/Concerns

This month has been busy with interviews, hiring and training new staff. Currently, we have 6 new employees in various stages of the hiring/training process. Once all new applicants have completed training, we will only have our on call/standby positions and 1 full-time cook positions open. The cook position opened in 2022 and we have received limited applications.

We also had our annual compliance audit from the Kansas Department of Corrections and had zero violations. The purpose of the audit was to ensure we were following juvenile custody procedures, meet personnel and to review juvenile detention records and our facility layout. The auditors, who traveled from Topeka, praised us for our facility regarding how well we take care of our detention facility. So well in fact, they asked if we completed any upgrades recently, to which we had not. They mentioned our facility is one of the best in the state.



AGENDA ITEM

AGENDA ITEM #9.B

AGENDA DATE: August 23, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Financial Report

SUMMARY & BACKGROUND OF TOPIC:

Attached is a report to keep the commission informed of the county's financial status.

2023 YTD BUDGET REPORT

As of 7/31/2023

	Amended Budget	Amt Received / Expended	% Recd / Used
001 General Fund			
00 Unclassified			
Revenue			
Interest	306,000.00	2,193,635.44	717%
Taxes	17,351,225.00	14,837,504.05	86%
Licenses, Permits, and Fees	229,450.00	175,292.93	76%
Reimbursements	707,500.00	600,167.27	85%
Transfers In from Other Funds	25,000.00	76,386.00	306%
Other Revenue	0.00	14,136.75	
Revenue Total	18,619,175.00	17,897,122.44	96%
Expenses			
Other Expense & Reimbursements	0.00	1,903.83	
Expenses Total	0.00	1,903.83	
01 County Commission			
Expenses			
Personnel Services	54,000.00	30,834.98	57%
Contractual Services	4,350.00	3,459.26	80%
Commodities	2,500.00	324.72	13%
Expenses Total	60,850.00	34,618.96	57%
02 County Clerk			
Revenue			
Reimbursements	20,000.00	566.05	3%
Revenue Total	20,000.00	566.05	3%
Expenses			
Personnel Services	284,207.00	162,388.83	57%
Contractual Services	27,170.00	26,945.56	99%
Commodities	4,600.00	943.41	21%
Expenses Total	315,977.00	190,277.80	60%
03 County Treasurer			
Revenue			
Reimbursements	0.00	115.00	
Revenue Total	0.00	115.00	
Expenses			
Personnel Services	208,938.00	118,268.96	57%
Contractual Services	40,275.00	10,775.12	27%
Commodities	31,450.00	3,187.96	10%
Expenses Total	280,663.00	132,232.04	47%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
04 District Attorney			
Revenue			
Licenses, Permits, and Fees	80,000.00	85,202.13	107%
Reimbursements	0.00	7,112.47	
Revenue Total	80,000.00	92,314.60	115%
Expenses			
Personnel Services	1,190,954.00	666,805.66	56%
Contractual Services	356,400.00	111,434.92	31%
Commodities	49,000.00	22,189.25	45%
Expenses Total	1,596,354.00	800,429.83	50%
05 Register of Deeds			
Revenue			
Licenses, Permits, and Fees	375,000.00	240,027.25	64%
Revenue Total	375,000.00	240,027.25	64%
Expenses			
Personnel Services	160,663.00	92,011.01	57%
Contractual Services	9,455.00	4,079.36	43%
Commodities	5,750.00	1,676.88	29%
Expenses Total	175,868.00	97,767.25	56%
06 Sheriff			
Revenue			
Licenses, Permits, and Fees	32,300.00	19,460.00	60%
Reimbursements	10,500.00	10,917.58	104%
Grant Revenues	12,000.00	11,236.44	94%
Revenue Total	54,800.00	41,614.02	76%
Expenses			
Personnel Services	3,298,628.00	1,788,407.43	54%
Contractual Services	382,938.00	236,853.91	62%
Commodities	455,123.00	186,288.66	41%
Capital Improvement & Outlay	85,682.00	12,153.94	14%
Other Expense & Reimbursements	2,000.00	678.08	34%
Expenses Total	4,224,371.00	2,224,382.02	53%
07 County Administration			
Expenses			
Personnel Services	501,934.00	296,875.04	59%
Contractual Services	55,550.00	6,028.41	11%
Commodities	3,000.00	1,276.80	43%
Expenses Total	560,484.00	304,180.25	54%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
08 District Court			
Revenue			
Reimbursements	10,000.00	1,189.45	12%
Grant Revenues	0.00	4,300.00	
Revenue Total	10,000.00	5,489.45	55%
Expenses			
Contractual Services	561,040.00	299,687.20	53%
Commodities	55,100.00	21,954.70	40%
Expenses Total	616,140.00	321,641.90	52%
09 Courthouse General			
Revenue			
Reimbursements	11,000.00	5,879.40	53%
Revenue Total	11,000.00	5,879.40	53%
Expenses			
Personnel Services	87,749.00	49,277.12	56%
Contractual Services	351,000.00	173,190.34	49%
Commodities	2,000.00	0.00	0%
Capital Improvement & Outlay	900,000.00	45,297.54	5%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	1,340,749.00	267,765.00	20%
10 County General			
Expenses			
Contractual Services	893,500.00	725,711.86	81%
Commodities	1,000.00	6,326.09	633%
Other Expense & Reimbursements	15,000.00	701.33	5%
Outside Agencies Appropriation	604,000.00	514,250.00	85%
Ambulance Services	1,816,889.00	591,047.49	33%
Emergency Communications	850,000.00	458,941.86	54%
Economic Development Projects	400,000.00	0.00	0%
Transfers Out to Other Funds	912,340.00	28,644.41	3%
Commission Discretionary	20,000.00	707.17	4%
Expenses Total	5,512,729.00	2,326,330.21	42%
11 Maintenance			
Revenue			
Reimbursements	30,000.00	20,834.11	69%
Revenue Total	30,000.00	20,834.11	69%
Expenses			
Personnel Services	887,421.00	419,794.58	47%
Contractual Services	86,110.00	43,800.59	51%
Commodities	77,951.00	33,537.62	43%
Expenses Total	1,051,482.00	497,132.79	47%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
12 Planning & Zoning			
Revenue			
Reimbursements	0.00	1,880.00	
Revenue Total	0.00	1,880.00	
Expenses			
Personnel Services	88,964.00	50,460.48	57%
Contractual Services	17,700.00	1,988.47	11%
Commodities	700.00	419.13	60%
Expenses Total	107,364.00	52,868.08	49%
13 Emergency Management			
Revenue			
Reimbursements	100,000.00	144.66	0%
Revenue Total	100,000.00	144.66	0%
Expenses			
Personnel Services	305,391.00	175,081.99	57%
Contractual Services	47,575.00	18,728.03	39%
Commodities	35,200.00	12,525.51	36%
Other Expense & Reimbursements	0.00	593.42	
Expenses Total	388,166.00	206,928.95	53%
14 Sheriff - Jail			
Revenue			
Reimbursements	40,000.00	55,160.19	138%
Other Revenue	5,000.00	0.00	0%
Revenue Total	45,000.00	55,160.19	123%
Expenses			
Personnel Services	2,502,889.00	1,409,271.47	56%
Contractual Services	920,320.00	514,745.51	56%
Commodities	215,000.00	130,453.13	61%
Expenses Total	3,638,209.00	2,054,470.11	56%
15 Human Resources			
Revenue			
Reimbursements	0.00	238.08	
Revenue Total	0.00	238.08	
Expenses			
Personnel Services	190,733.00	105,352.37	55%
Contractual Services	52,950.00	26,440.71	50%
Commodities	16,000.00	3,718.92	23%
Expenses Total	259,683.00	135,512.00	52%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
16 Appraiser			
Revenue			
Reimbursements	3,000.00	5,050.50	168%
Revenue Total	3,000.00	5,050.50	168%
Expenses			
Personnel Services	676,347.00	371,594.05	55%
Contractual Services	71,300.00	35,232.36	49%
Commodities	24,500.00	8,453.56	35%
Expenses Total	772,147.00	415,279.97	54%
17 County Clerk - Election			
Revenue			
Reimbursements	500.00	496.32	99%
Revenue Total	500.00	496.32	99%
Expenses			
Personnel Services	130,107.00	70,232.62	54%
Contractual Services	181,810.00	107,859.63	59%
Commodities	18,800.00	3,954.35	21%
Other Expense & Reimbursements	0.00	250.00	
Transfers Out to Other Funds	58,161.00	9,366.00	16%
Expenses Total	388,878.00	191,662.60	49%
18 Information Technology			
Revenue			
Reimbursements	28,000.00	19,970.17	71%
Revenue Total	28,000.00	19,970.17	71%
Expenses			
Personnel Services	548,285.00	321,306.76	59%
Contractual Services	418,075.00	414,469.05	99%
Commodities	9,500.00	3,498.94	37%
Expenses Total	975,860.00	739,274.75	76%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
24 Auto Center			
Revenue			
Reimbursements	20,000.00	19,481.50	97%
Revenue Total	20,000.00	19,481.50	97%
Expenses			
Personnel Services	170,223.00	97,920.40	58%
Contractual Services	14,880.00	9,818.48	66%
Commodities	15,380.00	4,854.87	32%
Expenses Total	200,483.00	112,593.75	56%
REVENUE TOTALS	19,396,475.00	18,406,383.74	95%
EXPENSE TOTALS	22,466,457.00	11,107,252.09	49%
Fund 001 General Fund	(3,069,982.00)	7,299,131.65	
Beginning Fund Balance:		13,483,335.22	
Ending Fund Balance:		20,782,466.87	
Cash Balance Forward (Budgeted Resource):		8,974,125.00	
Reserve for Cash Carryover & Contingencies:		5,550,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
002 Aging & Transit Fund			
Revenue			
Taxes	205,999.00	181,341.43	88%
Licenses, Permits, and Fees	100.00	0.00	0%
Reimbursements	6,125.00	9,640.43	157%
Grant Revenues	1,171,923.00	524,759.72	45%
Transfers In from Other Funds	437,340.00	0.00	0%
Other Revenue	257,076.00	28,976.00	11%
Revenue Total	2,078,563.00	744,717.58	36%
Expenses			
Personnel Services	1,355,740.00	654,867.23	48%
Contractual Services	594,451.00	254,618.13	43%
Commodities	286,150.00	77,232.20	27%
Capital Improvement & Outlay	266,292.00	0.00	0%
Other Expense & Reimbursements	425.00	0.00	0%
Expenses Total	2,503,058.00	986,717.56	39%
REVENUE TOTALS	2,078,563.00	744,717.58	36%
EXPENSE TOTALS	2,503,058.00	986,717.56	39%
Fund 002-Aging & Transit Totals	(424,495.00)	(241,999.98)	
Beginning Fund Balance:		933,802.29	
Ending Fund Balance:		691,802.31	
Cash Balance Forward (Budgeted Resource):		489,751.00	
Reserve for Cash Carryover & Contingencies:		60,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
003 Public Health Fund			
Revenue			
Taxes	673,691.00	595,991.79	88%
Licenses, Permits, and Fees	10,500.00	19,364.52	184%
Reimbursements	566,000.00	250,157.21	44%
Grant Revenues	1,240,500.00	1,212,211.83	98%
Other Revenue	500.00	3,677.64	736%
Revenue Total	2,491,191.00	2,081,402.99	84%
Expenses			
Personnel Services	2,625,375.00	1,271,465.34	48%
Contractual Services	648,870.00	326,885.10	50%
Commodities	249,150.00	90,607.40	36%
Expenses Total	3,523,395.00	1,688,957.84	48%
REVENUE TOTALS	2,491,191.00	2,081,402.99	84%
EXPENSE TOTALS	3,523,395.00	1,688,957.84	48%
Fund 003-Public Health Totals	(1,032,204.00)	392,445.15	
Beginning Fund Balance:		2,429,407.11	
Ending Fund Balance:		2,821,852.26	
Cash Balance Forward (Budgeted Resource):		1,401,406.00	
Reserve for Cash Carryover & Contingencies:		352,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
004 Noxious Weed Fund				
Revenue				
Taxes	128,076.00	114,451.86	89%	
Other Revenue	12,000.00	17,356.40	145%	
Revenue Total	140,076.00	131,808.26	94%	
Expenses				
Personnel Services	85,221.00	47,949.37	56%	
Contractual Services	4,650.00	1,186.03	26%	
Commodities	51,150.00	37,103.21	73%	
Transfers Out to Other Funds	10,000.00	0.00	0%	
Expenses Total	151,021.00	86,238.61	57%	
	REVENUE TOTALS	140,076.00	131,808.26	94%
	EXPENSE TOTALS	151,021.00	86,238.61	57%
Fund 004-Noxious Weed Totals	(10,945.00)	45,569.65		
	Beginning Fund Balance:	24,004.42		
	Ending Fund Balance:	69,574.07		
	Cash Balance Forward (Budgeted Resource):	14,375.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
006 Special Bridge Fund				
Revenue				
Taxes	276,294.00	210,948.90	76%	
Reimbursements	300,000.00	308,473.28	103%	
Revenue Total	576,294.00	519,422.18	90%	
Expenses				
Contractual Services	2,400,000.00	779,679.42	32%	
Commodities	350,000.00	0.00	0%	
Other Expense & Reimbursements	0.00	(106,912.69)		
Expenses Total	2,750,000.00	672,766.73	24%	
	REVENUE TOTALS	576,294.00	519,422.18	90%
	EXPENSE TOTALS	2,750,000.00	672,766.73	24%
Fund 006-Special Bridge Totals	(2,173,706.00)	(153,344.55)		
	Beginning Fund Balance:	4,148,444.61		
	Ending Fund Balance:	3,995,100.06		
	Cash Balance Forward (Budgeted Resource):	2,178,454.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
007 Road & Bridge Fund			
Revenue			
Taxes	5,262,162.00	4,758,691.56	90%
Reimbursements	0.00	66,120.03	
Other Revenue	1,536,438.00	979,540.78	64%
Grant Revenues	0.00	200,000.00	
Revenue Total	6,798,600.00	6,004,352.37	88%
Expenses			
Personnel Services	2,327,125.00	1,141,262.73	49%
Contractual Services	299,600.00	141,226.65	47%
Commodities	3,682,000.00	1,327,076.96	36%
Capital Improvement & Outlay	466,500.00	242,990.01	52%
Transfers Out to Other Funds	400,000.00	0.00	0%
Expenses Total	7,175,225.00	2,852,556.35	40%
REVENUE TOTALS	6,798,600.00	6,004,352.37	88%
EXPENSE TOTALS	7,175,225.00	2,852,556.35	40%
Fund 007-Road & Bridge Totals	(376,625.00)	3,151,796.02	
Beginning Fund Balance:		1,346,089.12	
Ending Fund Balance:		4,497,885.14	
Cash Balance Forward (Budgeted Resource):		519,367.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
008 Solid Waste Fund			
Revenue			
Licenses, Permits, and Fees	5,090,000.00	4,945,810.16	97%
Reimbursements	55,000.00	69,184.39	126%
Other Revenue	5,000.00	35,465.20	709%
Revenue Total	5,150,000.00	5,050,459.75	98%
Expenses			
Personnel Services	1,683,838.00	786,371.23	47%
Contractual Services	1,216,950.00	422,686.30	35%
Commodities	609,500.00	205,362.22	34%
Capital Improvement & Outlay	2,050,000.00	1,312,475.06	64%
Transfers Out to Other Funds	650,950.00	250,950.00	39%
Expenses Total	6,211,238.00	2,977,844.81	48%
REVENUE TOTALS	5,150,000.00	5,050,459.75	98%
EXPENSE TOTALS	6,211,238.00	2,977,844.81	48%
Fund 008-Solid Waste Totals	(1,061,238.00)	2,072,614.94	
Beginning Fund Balance:		6,422,083.53	
Ending Fund Balance:		8,494,698.47	
Cash Balance Forward (Budgeted Resource):		5,095,008.00	
Reserve for Cash Carryover & Contingencies:		4,033,770.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
009 Youth Services Fund				
Revenue				
Reimbursements	1,329,595.00	731,591.60	55%	
Grant Revenues	0.00	15,742.47		
Transfers In from Other Funds	400,000.00	0.00	0%	
Revenue Total	1,729,595.00	747,334.07	43%	
Expenses				
Personnel Services	1,753,909.00	984,940.90	56%	
Contractual Services	113,745.00	58,174.98	51%	
Commodities	56,300.00	17,548.34	31%	
Other Expense & Reimbursements	126,082.00	41,422.60	33%	
Expenses Total	2,050,036.00	1,102,086.82	54%	
	REVENUE TOTALS	1,729,595.00	747,334.07	43%
	EXPENSE TOTALS	2,050,036.00	1,102,086.82	54%
Fund 009-Youth Services Totals	(320,441.00)	(354,752.75)		
	Beginning Fund Balance:	896,861.45		
	Ending Fund Balance:	542,108.70		
	Cash Balance Forward (Budgeted Resource):	752,619.00		
	Reserve for Cash Carryover & Contingencies:	432,178.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
013 Solid Waste Post-Closure Fund				
Revenue				
Transfers In from Other Funds	400,000.00	0.00	0%	
Revenue Total	400,000.00	0.00	0%	
Expenses				
Contractual Services	330,000.00	87,163.85	26%	
Capital Improvement & Outlay	6,132,913.00	0.00	0%	
Expenses Total	6,462,913.00	87,163.85	1%	
	REVENUE TOTALS	400,000.00	0.00	0%
	EXPENSE TOTALS	6,462,913.00	87,163.85	1%
Fund 013-Solid Waste Post-Closure Totals	(6,062,913.00)	(87,163.85)		
	Beginning Fund Balance:	6,942,945.86		
	Ending Fund Balance:	6,855,782.01		
	Cash Balance Forward (Budgeted Resource):	6,062,913.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
015 Employee Benefits Fund				
Revenue				
Taxes	5,454,357.00	4,841,761.69	89%	
Reimbursements	1,314,000.00	757,607.92	58%	
Revenue Total	6,768,357.00	5,599,369.61	83%	
Expenses				
Personnel Services	4,400,321.00	2,556,332.89	58%	
Contractual Services	5,000.00	3,984.50	80%	
Other Expense & Reimbursements	4,000.00	0.00	0%	
Transfers Out to Other Funds	4,800,000.00	2,293,437.00	48%	
Expenses Total	9,209,321.00	4,853,754.39	53%	
	REVENUE TOTALS	6,768,357.00	5,599,369.61	83%
	EXPENSE TOTALS	9,209,321.00	4,853,754.39	53%
Fund 015-Employee Benefits Totals	(2,440,964.00)	745,615.22		
	Beginning Fund Balance:	4,967,541.03		
	Ending Fund Balance:	5,713,156.25		
	Cash Balance Forward (Budgeted Resource):	4,082,534.00		
	Reserve for Cash Carryover & Contingencies:	1,500,000.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
017 TECH Center Fund				
Revenue				
Taxes	500,400.00	449,290.80	90%	
Revenue Total	500,400.00	449,290.80	90%	
Expenses				
Contractual Services	510,000.00	469,000.00	92%	
Expenses Total	510,000.00	469,000.00	92%	
	REVENUE TOTALS	500,400.00	449,290.80	90%
	EXPENSE TOTALS	510,000.00	469,000.00	92%
Fund 017-TECH Center Totals	(9,600.00)	(19,709.20)		
	Beginning Fund Balance:	24,975.17		
	Ending Fund Balance:	5,265.97		
	Cash Balance Forward (Budgeted Resource):	22,937.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
018 Mental Health Fund				
Revenue				
Taxes	444,884.00	398,905.40	90%	
Revenue Total	444,884.00	398,905.40	90%	
Expenses				
Contractual Services	452,025.00	417,025.00	92%	
Expenses Total	452,025.00	417,025.00	92%	
	REVENUE TOTALS	444,884.00	398,905.40	90%
	EXPENSE TOTALS	452,025.00	417,025.00	92%
Fund 018-Mental Health Totals	(7,141.00)	(18,119.60)		
	Beginning Fund Balance:	20,584.21		
	Ending Fund Balance:	2,464.61		
	Cash Balance Forward (Budgeted Resource):	18,999.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
029 Special Parks & Recreation Fund				
Revenue				
Taxes	18,965.00	8,549.84	45%	
Revenue Total	18,965.00	8,549.84	45%	
Expenses				
Contractual Services	10,000.00	10,000.00	100%	
Expenses Total	10,000.00	10,000.00	100%	
	REVENUE TOTALS	18,965.00	8,549.84	45%
	EXPENSE TOTALS	10,000.00	10,000.00	100%
Fund 029 Special Parks & Recreation Totals	8,965.00	(1,450.16)		
	Beginning Fund Balance:	13,571.88		
	Ending Fund Balance:	12,121.72		
	Cash Balance Forward (Budgeted Resource):	8,291.00		
	Reserve for Cash Carryover & Contingencies:	17,256.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
030 Special Alcohol & Drug Fund				
Revenue				
Taxes	18,965.00	9,930.60	52%	
Revenue Total	18,965.00	9,930.60	52%	
Expenses				
Contractual Services	10,000.00	10,000.00	100%	
Expenses Total	10,000.00	10,000.00	100%	
	REVENUE TOTALS	18,965.00	9,930.60	52%
	EXPENSE TOTALS	10,000.00	10,000.00	100%
Fund 030 Special Alcohol & Drug Totals	8,965.00	(69.40)		
	Beginning Fund Balance:	38,524.51		
	Ending Fund Balance:	38,455.11		
	Cash Balance Forward (Budgeted Resource):	30,271.00		
	Reserve for Cash Carryover & Contingencies:	39,236.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
083 Bond & Interest Fund				
Revenue				
Taxes	948,964.00	838,052.97	88%	
Transfers In from Other Funds	250,950.00	402,143.76	160%	
Other Revenue	52,314.00	51,287.73	98%	
Revenue Total	1,252,228.00	1,291,484.46	103%	
Expenses				
Contractual Services	1,749,701.00	216,800.00	12%	
Expenses Total	1,749,701.00	216,800.00	12%	
	REVENUE TOTALS	1,252,228.00	1,291,484.46	103%
	EXPENSE TOTALS	1,749,701.00	216,800.00	12%
Fund 083 Bond & Interest Totals	(497,473.00)	1,074,684.46		
	Beginning Fund Balance:	550,701.51		
	Ending Fund Balance:	1,625,385.97		
	Cash Balance Forward (Budgeted Resource):	672,256.00		
	Reserve for Cash Carryover & Contingencies:	150,000.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
085 Noxious Weed Capital Outlay Fund			
Revenue			
Transfers In from Other Funds	10,000.00	0.00	0%
Revenue Total	10,000.00	0.00	0%
REVENUE TOTALS	10,000.00	0.00	0%
EXPENSE TOTALS	0.00	0.00	
Fund 085 Noxious Weed Capital Outlay Totals	10,000.00	0.00	
Beginning Fund Balance:		104,276.58	
Ending Fund Balance:		104,276.58	
Cash Balance Forward (Budgeted Resource):		89,776.00	
Reserve for Cash Carryover & Contingencies:		99,776.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
086 Public Health Capital Outlay Fd			
Expenses			
Capital Improvement & Outlay	25,000.00	0.00	0%
Expenses Total	25,000.00	0.00	0%
REVENUE TOTALS	0.00	0.00	
EXPENSE TOTALS	25,000.00	0.00	0%
Fund 086 Public Health Capital Outlay Totals	(25,000.00)	0.00	
Beginning Fund Balance:		413,200.50	
Ending Fund Balance:		413,200.50	
Cash Balance Forward (Budgeted Resource):		433,480.00	
Reserve for Cash Carryover & Contingencies:		408,480.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
087 Historical Museum Fund			
Revenue			
Taxes	181,654.00	163,053.28	90%
Revenue Total	181,654.00	163,053.28	90%
Expenses			
Contractual Services	185,000.00	168,000.00	91%
Expenses Total	185,000.00	168,000.00	91%
REVENUE TOTALS	181,654.00	163,053.28	90%
EXPENSE TOTALS	185,000.00	168,000.00	91%
Fund 087 Historical Museum Totals	(3,346.00)	(4,946.72)	
Beginning Fund Balance:		8,629.79	
Ending Fund Balance:		3,683.07	
Cash Balance Forward (Budgeted Resource):		8,184.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
093 Special Equipment Fund			
Revenue			
Taxes	523,537.00	473,320.41	90%
Reimbursements	130,288.00	0.00	0%
Revenue Total	653,825.00	473,320.41	72%
Expenses			
Contractual Services	319,800.00	56,223.29	18%
Capital Improvement & Outlay	398,209.00	240,790.47	60%
Expenses Total	718,009.00	297,013.76	41%
	REVENUE TOTALS	473,320.41	72%
	EXPENSE TOTALS	297,013.76	41%
Fund 093 Special Equipment Fund Totals	(64,184.00)	176,306.65	
	Beginning Fund Balance:	332,387.02	
	Ending Fund Balance:	508,693.67	
	Cash Balance Forward (Budgeted Resource):	228,517.00	
	Reserve for Cash Carryover & Contingencies:	150,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
094 Special Road Fund			
Revenue			
Taxes	8,976.00	9,421.14	105%
Grant Revenues	0.00	42,475.97	
Revenue Total	8,976.00	51,897.11	578%
Expenses			
Contractual Services	0.00	50,172.48	
Capital Improvement & Outlay	755,000.00	0.00	0%
Expenses Total	755,000.00	50,172.48	7%
	REVENUE TOTALS	51,897.11	578%
	EXPENSE TOTALS	50,172.48	7%
Fund 094 Special Road Fund Totals	(746,024.00)	1,724.63	
	Beginning Fund Balance:	1,214,745.57	
	Ending Fund Balance:	1,216,470.20	
	Cash Balance Forward (Budgeted Resource):	782,489.00	
	Reserve for Cash Carryover & Contingencies:	36,465.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
098 CIP Fund			
Revenue			
Taxes	255,476.00	217,742.53	85%
Revenue Total	255,476.00	217,742.53	85%
Expenses			
Capital Improvement & Outlay	457,000.00	293,214.36	64%
Expenses Total	457,000.00	293,214.36	64%
REVENUE TOTALS	255,476.00	217,742.53	85%
EXPENSE TOTALS	457,000.00	293,214.36	64%
Fund 098 CIP Totals	(201,524.00)	(75,471.83)	
Beginning Fund Balance:		367,679.89	
Ending Fund Balance:		292,208.06	
Cash Balance Forward (Budgeted Resource):		307,429.00	
Reserve for Cash Carryover & Contingencies:		100,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
180 Internal Services Fund			
Revenue			
Reimbursements	515,000.00	281,214.19	55%
Revenue Total	515,000.00	281,214.19	55%
Expenses			
Commodities	590,846.00	252,609.47	43%
Expenses Total	590,846.00	252,609.47	43%
REVENUE TOTALS	515,000.00	281,214.19	55%
EXPENSE TOTALS	590,846.00	252,609.47	43%
Fund 180 Internal Services Totals	(75,846.00)	28,604.72	
Beginning Fund Balance:		117,012.87	
Ending Fund Balance:		145,617.59	
Cash Balance Forward (Budgeted Resource):		75,846.00	